Board of Trustees

SPECIAL MEETING MINUTES
June 23, 2014

Trustees Present:
James Roth, President
George Eckman, Vice President
Lynne Chadey*
Shannon Honaker*
Tom Spicer*

Also Present:
Dr. Karla Leach, College President
Marty Kelsey, VP for Administrative Services
Paul Ross    Karl Darby
Kandy Frink

Trustees Absent:
Dick Boettcher, Secretary
Richard Baxter, Treasurer

*via conference call

SPECIAL BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The special meeting of the Western Wyoming Community College District Board of
      Trustees was called to order at 11:11 a.m., Monday, June 23, 2014 in Board
      Conference Room 3071, Rock Springs Campus, President James Roth presiding.

II. RECOMMENDED ACTION
   A. New Business
      1. Consideration of Change Order, Sidewalk Replacement Project
         Board Procedure 3310 A requires that the Board approve a change order for
         projects that had a contract amount of under $50,000, and a subsequent
         change order brings the total to over $50,000 when the change order is over
         $5,000. JFC Engineers indicates this change order is necessary to ensure the
         integrity of the job.

         Recommendation:
         To approve Change Order No. 2 to the contract between the College and
         Amazing Homes, Evanston, Wyoming, in the amount of $8,520.

         Vice President Kelsey gave an explanation of the change order, saying that the
         work is on hold until the decision has been made. Vice President Kelsey said
         that this particular sidewalk sees heavy student traffic and its location makes it
         prone to ice accumulation in the winter. Vice President Kelsey said that heating
         elements were installed under the sidewalk several years ago and worked well
         until a portion ceased to function two years ago. Vice President Kelsey said
         that the current change order is due to the engineer’s direction that some of the
         pea gravel must be removed and replaced with a flow-fill product and
engineered road fill. A discussion ensued regarding the need for the pea gravel for proper drainage, how the new heating system works and different kinds of conduit. Trustee Honaker asked why the pea gravel needs to be removed. Vice President Kelsey said that not all of the pea gravel will be removed, just enough to expose the conduit. Vice President Kelsey said that the flow-fill product can removed easier for future repairs. President Roth asked if the engineers were willing to provide some kind of warranty for future drainage issues related to removal of the pea gravel. Trustee Honaker agreed that we need to make sure that the engineers considered the drainage issues. Vice President Kelsey said that the contractor will provide a one year warranty but that would not extend to any liability for the engineering firm. Vice President Kelsey said that he would inquire about including a statement from the engineer on the drainage issue. Trustee Chadey made a motion to approve Change Order No. 2 to the contract between the College and Amazing Homes, Evanston, Wyoming in the amount of $8,520, contingent upon verification that professional engineers have taken into consideration changes or impacts on drainage. The motion was seconded by Vice President Eckman and was approved by vote.

III. ADJOURNMENT
Having no further business to act on, President Roth adjourned the special meeting at 11:40 a.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

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Kandy Frink

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WWCC Board President

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WWCC Board Secretary