SPECIAL BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The special meeting of the Western Wyoming Community College District Board of Trustees was called to order at 9:05 a.m., Tuesday, May 28, 2013 in Board Conference Room 3071, Rock Springs Campus, Treasurer Tom Spicer presiding.

   B. Approval of Agenda
      1. Trustee Boettcher made a motion to accept the agenda as presented. The motion was seconded by Trustee Baxter and was approved by vote.

II. RECOMMENDED ACTION
   A. New Business
      1. Authorization to Seek Approval from the Wyoming Community College Commission to Finish Second Floor of New Wellness Center/Exercise Science Building
         The Board is aware that a few weeks ago the State of Wyoming Construction Management Division opened bids associated with the new Wellness Center/Exercise Science building. The low bid submitted by Delta Construction Company, Inc., Laramie, Wyoming came in about $3,300,000 less than estimated by the professional estimator retained by Plan One Architects. Delta Construction is planning on getting started on the project soon after Memorial Day. Because of the low successful bid, the Administration is of the opinion that it would be wise to finish the balance of the 2nd floor of this building using Delta Construction, rather than waiting until a future date after the contractor has finished the project. The Wyoming Community College Commission staff is requiring Western to make its request at the June 28th Commission meeting if expeditious approval is being sought. The next opportunity will be at the
October Commission meeting as they don’t want to consider the matter at their July 29th meeting. Thus, the request must be in the Commission staff’s possession by May 31st. For a very long time now, the Administration has recognized that one of the greatest space needs on campus is for spaces for larger classes and activities. The largest meeting room on campus at the present time is Room 1309, finished a few years ago, which has about 1,500 square feet. The largest regular classroom on campus is Room 1444 with approximately 1,626 square feet. Virtually all other classrooms and non-lecture hall meeting areas on campus are 1,200 square feet or smaller. At the meeting, Dr. Leach will provide some specific information regarding the types of proposed uses for the area. As the Board will see from the drawing provided, the space to be finished includes one very large room (approximately 3,273 square feet) with a motorized operable wall panel so that this large room can be divided into two rooms, one approximately 1,834 usable square feet in size and the other approximately 1,422 usable square feet. Also, a good sized chair and table storage area is planned.

Some of the other features of the new construction would include:
- Extra sound-resistant materials surrounding the rooms
- Projectable dry-erase wall covering (Wall Talker, by Koroseal)
- Motorized window blackout shades
- Ceiling mounted speakers and projectors
- In-wall audio/video cabinet with lockable glass front
- Decorative chair rail around the room

The project includes a total of 3,776 of assignable square feet, including storage space of about 503 square feet. Plan One Architects is estimating the construction cost of this work to be about $320,000, or about $85.00 per square foot, counting the estimated cost of the motorized wall panel. Some “fine tuning” regarding the design for the spaces will likely need to be done, pending additional review. If approved by the Board and the Community College Commission, a change order will be issued to Delta Construction Company by the State Construction Office to perform the work. Plan One Architects will, of course, do the design work.

Recommendation:
To authorize the Administration to seek authorization from the Wyoming Community College Commission to finish the second floor of the Wellness Center/Exercise Science building as described above.

Vice President Kelsey gave an explanation of the proposed construction. Dr. Leach gave an explanation on the proposed use for the new space. Dr. Leach said that the large meeting room would alleviate the almost constant use of the atrium for large groups. Dr. Leach also said that the space would be very flexible, allowing it to be used as temporary office locations during the planned remodeling of the student services area.

Secretary Chadey made a motion to authorize the Administration to seek approval from the Wyoming Community College Commission to finish the second floor of the Wellness Center/Exercise Science building as described
above. The motion was seconded by Trustee Boettcher and was approved by vote.

III. ADJOURNMENT
Having no further business to act on, Treasurer Spicer adjourned the special meeting at 9:12 a.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

__________________________________
Kandy Frink

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WWCC Board President

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WWCC Board Secretary