SPECIAL BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The special meeting of the Western Wyoming Community College District Board of Trustees was called to order at 12:00 p.m., Monday, July 30, 2012, in Board Conference Room 3071, Rock Springs Campus, President Shannon Honaker presiding.

   B. Approval of Agenda
      1. Trustee Plant made a motion to approve the agenda as presented. Motion approved by vote.

II. RECOMMENDED ACTION
   A. New Business
      1. Authorization to Repair Two Electrical Transformers
         At the regular July meeting held on July 18, 2012, the Board was informed that a major electrical line was hit by a drilling rig on June 25th, 2012. There was damage to various College equipment items as a result of the incident. It appears at this time that the most significant damage was done to two large electrical transformers. The College has been notified that the drilling rig incident is a “covered” event and that subsequently there is insurance coverage. The insurance company sent out an expert in the transformer business for two days and while here he met with College personnel, an electrical contractor, and thoroughly investigated the damaged transformers. As a result of the expert’s visit and recommendation, the insurance company is proposing to have the College send the two damaged transformers to Texas for repair and to have the College rent a large transformer for a few weeks while the repairs are being made. The two transformers, [one being a Westinghouse 1,000 KVA transformer and the other being a Westinghouse 750 KVA transformer].
transformer], are to be repaired by Brandon & Clark, Inc. of Lubbock, Texas. The cost of this repair work is $68,728, plus transportation costs. The cost of transportation is unknown at this time, but is estimated to be approximately $10,000. Removal and installation costs should be approximately $14,000 according to the transformer expert. The transformer expert is estimating that the cost of renting/installing/removing the temporary transformer will be under $25,000. The Board is only being asked to approve the repairs to be performed by Brandon & Clark, Inc. and associated transportation costs as the other costs associated with completing the project are below the Board-approval threshold of $50,000.

**Recommendation:**
To authorize Brandon & Clark, Inc., Lubbock, Texas to repair two electrical transformers as described above for the sum of $68,728 and to approve transportation costs associated with the repairs to these two transformers.

Vice President Kelsey gave an explanation of the proposed repair. A lengthy discussion ensued regarding preferred technology in modern transformers, replacing the transformers rather than repairing them, how the repair company was chosen, the age of the transformers, obtaining a warranty on the repairs and the responsibilities of the insurance company in settling the claim. President Honaker directed Vice President Kelsey to research the technology issues, obtain the warranty information and to have legal counsel review the insurance policies for settlement restrictions. Vice President Roth made a motion to approve the temporary rental of a transformer until the other issues are resolved. The motion was approved by vote.

**VIII. ADJOURNMENT**
Having no further business to act on, President Honaker adjourned the special meeting at 12:53 p.m.

**NOTE:** Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

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Kandy Frink

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WWCC Board President

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WWCC Board Secretary