Register Now for Workforce and/or Community Education classes!

“Gena was very enthusiastic and had an obvious passion for instrumentation, which made a positive class.”
Brock Small, Fall 2014 Instrumentation I Class

Workforce Development
“I am a slow learner, but Mrs. Shafe made me learn FAST! Thank you Teach!”
Spring 2015 Basic Computer Class

Community Education
“Really enjoyed the two instructors, they were both knowledgeable and entertaining!”

“Cathy was very patient and helpful. She made me want to continue to learn more.”
Theresa Shafe

Custom Lawn Chairs
Community Education's Role in WWCC's Mission

Community Education supports the following aspect of WWCC's mission: Western's fundamental purpose is to provide high quality learning opportunities to students who are at various stages of life and have differing needs and expectations. Committed to quality and success, Western encourages flexibility, innovation, and active learning for students, faculty and staff. The College understands that learning occurs inside and outside the classroom and, therefore, seeks to create an environment where lifelong learning is encouraged and where students and employees interact in an atmosphere of mutual respect.

Registration Process

Community Education courses are offered for non-credit. Charges associated with an individual course or event are based upon the direct cost of offering the course or event plus a 35% administrative fee.

Sweetwater County residents age 60 years or over may enroll for courses offered at Western with payment of tuition waived. Special fees for supplies or other costs remain the financial responsibility of each student, regardless of age, and cannot be waived. The College Board of Trustees reserves the right to change tuition and fees at any time.

To Register:

Mail your registration to: Community Education
WWCC-GRC
#1 College Way
Green River, WY 82935

Call Community Education: 307.872.1323

Visit us on Facebook! To keep updated on our newest classes like us at
www.facebook.com/WWCCcommunityeducation

Phone Numbers

WWCC Green River Center .......................................................................................................................................307.872.1301
Community Education.................................................................................................................................................307.872.1323
Workforce Development..............................................................................................................................................307.872.1326
WWCC Rock Springs Campus....................................................................................................................................307.382.1600
Aquatic Center...............................................................................................................................................................307.382.1694

Abbreviation Legend
M ................... Monday
RSC ............... Rock Springs Campus
T ..................... Tuesday
GRC ............ Green River Center
W ................... Wednesday
TBA ............ To Be Arranged
TH ................. Thursday .............................. Green River Classes
F ..................... Friday .............................. Rock Springs Classes
S ..................... Saturday
SU .................. Sunday .............................. New Class

Western Wyoming Community College, (USPS 024-545) is published during the months of Jan, June, July, Sept, Nov and Dec by Western Wyoming Community College, 2500 College Drive, Rock Springs WY 82901. Periodical Postage Paid at Rock Springs, WY and additional mailing offices. POSTMASTER: send address changes to Western Wyoming Community College, 2500 College Drive, Rock Springs WY 82901.

WORKFORCE DEVELOPMENT

Customized Training—

Workforce Development will customize training specifically for your organization. Trainings can be offered at your location, offered on certain dates or times, and revised to include specific content requested.

Contact the Workforce Development office at 307-872-1326 or Email: workforce@wwcc.wy.edu

Need Teacher Recertification Credits?

Many of our one-day workshops and Ed2go on-line classes (Page 10) are approved for teacher in-service credit towards re-certification. If you are taking a class for PTSB re-certification credit, please notify us (307-872-1326) before the class begins.

You can check if a workshop is already approved for recertification by visiting the PTSB website: http://ptsb.state.wy.us/, clicking on the Professional Development tab and clicking link: View Upcoming PTSB Approved Workshops.

If a workshop is not on the approved list, you can submit it for approval by following the instructions under the section:

Workshops not pre-approved for credit

Interested in instructing at WWCC?

WWCC is building a pool of qualified individuals with expertise & practical work experience to teach in a variety of subject areas. If you would like to be contacted regarding possible employment opportunities as a part-time instructor, please contact Workforce Development at workforce@wwcc.wy.edu or 307-872-1326.

You can also check the WWCC employment website at:

https://wwccwy.peopleadmin.com/
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offered twice monthly 
offered once monthly 
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Registration continues until the course begins unless the class fills or is cancelled.
To avoid cancellation, please register at least 7 days prior to the start date. Check our website at:
westernwyoming.edu/services/workforce/ or call 307.872.1326 for the latest information.

Need PTSB recertification credit? Call 307-872-1326 for qualifying class.

A Continuing Education Unit (CEU) is defined as “ten contact hours of participation or equivalent in an organized continue education experience under responsible sponsorship, capable direction and continue qualified instruction” Most non-credit classes at Western Wyoming Community College include the award of CEU’s.
FALL 2015 WORKFORCE DEVELOPMENT COURSES

Computer Classes

**Access 2010 Basic**
Create an Access database, build and modify tables, and manipulate data within a table. Create and use forms, build and modify select queries, and use different methods to generate reports.
*Thursday, October 1, 2015; 8am-4pm; WWCC-GR Center 106;*
*Instructor: Connie Stonebraker; NCCMP 108 T1; $125*

**Access 2010 Intermediate**
Expand on the power of Access by learning more about relations in databases, using lookup fields in related tables, and using advanced queries. Make your forms and reports easier to use by including calculations, graphics, combo boxes and charts. Other topics include PivotTables and PivotCharts.
*Scheduled as needed; 8am-4pm; WWCC-GR Center 104; NCCMP 109 T1; $125*

**Excel 2010 Basic**
Learn the many shortcuts and timesaving features in Excel. Start by learning the basics of setting up a worksheet and modifying it, then adding formulas, functions and formatting. You will also learn to create charts and work with large workbooks. Little tricks in Excel can save a lot of time and work!
*Thursday, September 17 or November 5, 2015; 8am-4pm; WWCC-GR Center 106;*
*Instructor: Terese Shafe; NCCMP 106 T1; $125*

**Excel 2010 Intermediate**
Expand your knowledge of Excel by learning how to work with advanced charting and formatting, using multiple workbooks including formula linking, learning list management, documenting, auditing, web features and using templates.
*Thursday, September 24 or November 12, 2015; 8am-4pm; WWCC-GR Center 106;*
*Instructor: Terese Shafe; NCCMP 107 T1; $125*

**QuickBooks 2013 Level 1**
Learn the basics of QuickBooks, including customer transactions, vendor transactions, banking, and creating your company file. Backing up your file and restoring it will also be covered. Students using other recent versions of QuickBooks will find this course useful.
*Check website training calendar for dates.*
*8:30am-12pm, two mornings; WWCC-RS Rm 1430 N1;*
*Instructor: Staff; NCCMP 113 T1; $149*

**QuickBooks 2013 Level 2**
Level 2 teaches advanced concepts for small businesses. It illustrates the accounting that happens “behind the scenes” when a student enters a transaction.
*Check website training calendar for dates.*
*8:30am-12pm, two mornings; WWCC-RS Rm 1430 N1;*
*Instructor: Staff; NCCMP 117 T1; $149*

**Word 2010 Basic**
Create and edit professional-looking documents with ease! Learn how to move, copy, and format characters and text. More advanced topics include creating and managing tables, controlling page layout, using proofing tools and adding graphics.
*Thursday, October 8, 2015; 8am-4pm; WWCC-GR Center 106;*
*Instructor: Terese Shafe; NCCMP 103 T1; $125*

**Designing Dynamic PowerPoint 2010**
PowerPoint can be exciting! Spice up work presentations to be visually pleasing and more informative. Learn how to insert charts, format tables, or embed video or audio clips. Create a dynamic PowerPoint utilizing the various transitions and animations available.
*Thursday, October 22, 2015; 8:30-11:30 am; WWCC-GR Center 106;*
*Instructor: Terese Schafe; NCCMP 312 T1; $49*

**Professional Development**
Classes can be offered by contract and customized for company needs.

**Business Writing**
Many people struggle with writing, a key method of communicating in business. This training will give students a refresher on basic writing concepts and overview of the most common business documents.
*Instructor: Cammie Pollastro; NCENG 106 T1*
Conflict Resolution
This training will give students a seven-step conflict resolution process to use and modify to resolve conflict disputes of any size.
Instructor: Cammie Pollastro; NCBAD 207 T1

Time Management
Personal time management skills are essential for professional success in any workplace. This training will cover crucial strategies including personal motivation, delegation skills, organization tools and crisis management.
Instructor: Cammie Pollastro; NCBAS 201 T1

Customer Service
This training will look at all types of customers and how to serve them better and improve ourselves in the process. Students will be given a strong skillset including phone techniques, dealing with difficult customers, and generating return business.
Instructor: Cammie Pollastro; NCCOM 305 T1

Driving
Defensive Driving
The National Safety Council Defensive Driver Training is a 4-hour driver improvement program that offers practical strategies to reduce collision-related injuries, fatalities and costs. It addresses the importance of attitude in preventing accidents and reinforces the good driving skills students already possess. Most importantly, this course shows students the consequences of the choices they make behind the wheel.
Friday; 8 am to noon; WWCC-Workforce Training Center; NCTTD 101 T1; $85

Other Driving classes that can be offered or customized with specific company content:
- Winter Driving
- Off-Road Driving
- Fatigue Driving
- Commentary Driving (NSC DDC & Driving)

PEC Basic Orientation (Safeland)
This course is an orientation of basic safety policies and procedures, which many oil and gas operators/producers require in order to work on a well site. Using the PEC Premier Basic Orientation Workbook, students will learn the basic occupational and safety requirements for many operator/producers, acceptable worksite policies and procedures, hazardous situations, incidence reporting and emergency response plans. This course is approved for S/U grading. Must Pre-Register-Class limit 25
Monday, 2nd or 4th of each month unless holiday
7:30 am–5:30 pm; WWCC-RS-Workforce Training Center; SAFE 1561 T1; 0.5 Credit; $185*
(Students not in the classroom by 7:45 could be denied entrance in the class.)

General Industry Safety I (OSHA)
Meets Federal OSHA Regulations
This 10-hour program is intended to provide a variety of training on General Industry Safety and Health to entry level workers. Hazard identification, avoidance, control and prevention, along with presentation of applicable OSHA standards are covered. Mandatory topics include such things as OSH Act, General Duty Clause 5 (a)(1), Inspections, Citations, and Penalties (CFR Part 1903), Recordkeeping(CFR Part 1904), Walking and Working Surfaces (Subpart D), Exit Routes, Emergency Action Plans, Fire Prevention Plans, and Fire Protection, Subparts E & L, and Electrical, Subpart S.
Check website training calendar.
WWCC-RSC; SAFE 1551 T; 0.5 Credit; $197*
(optional book an additional $60)

H2S Annual Certification
This course meets the required elements of ANSI Z390.1-2006 Acceptable Practices For Hydrogen Sulfide Training Programs. Must Pre-Register – Call 307-872-1326
Friday - Check website training calendar for dates
7 am-11:30 am; WWCC-RS-Workforce Training Center; NCIND 202; $95
(Optional fit testing available for an additional $40)
H2S Fit Testing
We currently have adapters to fit test:
• 3M All Models w/ detachable filters
• Scott Full face AV2000, AV3000, Scott-O-Vista, 65, 66
• North masks including S500, 7700, 7600, 5400, 7800, 80004, 80004S, 85400A, 85500A, 800 Series SCBA
• MSA—some models
• Sperian Survivair masks
Must be clean shaven for fit test and have a current medical evaluation for respirators. Must Pre-Register
Friday - Check website training calendar for dates
RS-Workforce Training Center; NCIND 203; $40 per test

Control Of Hazardous Energy-
Lock Out/Tag Out for Employees or Supervisors
4-hour program for employees or 8-hour program for supervisors is intended to provide employees with necessary training in controlling hazardous energy in accordance with the Occupational Safety and Health Administration (OSHA) 1910.147 standard requirements. Program will cover the hazards associated with the unexpected energization or startup of machines or equipment (release of stored energy) that could harm employees performing service/maintenance. Training provides methods for protecting employees during operations using lockout/tagout procedures in accordance with the standard.
Check website training calendar for dates.
Employees: 8am-12pm; WWCC-RS-Workforce Training Center; NCSAF 301; $80
Supervisors: 8am-5 pm; WWCC-RS-Workforce Training Center; SAFE 2990 T1; 0.5 credit; $145

Confined Space
Students will be introduced, in accordance with OSHA requirements, to a basic level of understanding of a confined space, common hazards and what procedures are followed prior to entering the space. Students will have the opportunity to explore an actual confined space by entering a homemade tunnel leading to a tent and led back out though an alternate tunnel.
Check website training calendar for dates.
8am-12pm; WWCC-RS-Workforce Training Center; NCSAF 306; $135

Fire Extinguisher Training
This public education training program targets local business and industry as well as community citizens. The BullEx Fire Extinguisher product line safely incorporates live-fire into our training program which includes actually fighting a fire using the BullEx fire extinguishers.
Check website training calendar for dates.
8am-12pm; RS Workforce Training Center NCSAF 100 T1; $85

Forklift
The NSC “Coaching the Lift Truck Operator II Course” covers the OSHA training requirements for Pre-Start Safety Inspections, Design Considerations, Picking up the Load, Moving the Truck, Setting down the Load, and Pedestrian Safety. Also includes a Hands-On Training Session to evaluate basic operational skills of class participants. Additional training is required to meet the OSHA Forklift Operator certification requirements for specific models and application by the employer in their working environments.
Friday - Check website training calendar for dates
1:00-5:00 pm; RS-Workforce Training Center; NCIND 920 T1; $95

HazWoper
This Hazardous Waste Operations and Emergency Response (HAZWOPER) course will cover safety, health and other potential site hazards; use of personal protective equipment (PPE); spill containment; waste minimization; remediation; safe use of engineering controls and equipment; and a demonstration of chemical and physical properties.
Monday-Friday, September 14-18, 2015; 8am-5pm; WWCC-GRC Rm 215; SAFE 1544 T1, 2.5 credits
Myra Peak;
HazWoper Annual Refresher
This refresher course is offered to any individual having prior HAZWOPER certification. Provides the mandatory annual 8-hr. OSHA (Occupational Safety and Health Administration) training for those who work with hazardous materials, covers material in the Department of Transportation Emergency Response Guidebook and the National Institute of Safety & Health Pocket Guide to Chemical Hazards.
Tuesday, September 15, 2015; 8am-5pm; WWCC-GRC, Rm. 215; Myra Peak,
SAFE 2990 T1; $201*
H2S Training available for additional $25
Silica Awareness
Silica Awareness is designed to cover materials put forth by OSHA (1910) and (NIOSH) Publication No. 2012-166 and focuses on serious health hazards of worker’s exposure to silica in the air. It covers the health effects of breathing silica, recommends ways to protect workers, and teaches safety and health regulatory guidelines set by OSHA, MSHA, and NIOSH, as well as environmental standards and best management practices.
Check website training calendar for dates
3 hrs.; WWCC–RS Workforce Training Center; $80

Other Safety Classes available:
(Check website for descriptions and training dates)
westernwyoming.edu/services/workforce/

Asbestos Awareness
3 hrs. NCSAF 307; $80

Bloodborne Pathogens
2 hrs.; NCHLT 107; $55

Fall Protection
4 hrs.; NCSAF 309; $95

HazMat (Shipping Hazardous Materials)
DOT 49 CFR 172.704
Customized for company content

Protect Your Back
4 hrs.; NCSAF 210; $69

Industrial Applications

Instrumentation I for Industry
This condensed course will introduce the student to basic principles of control systems and provide a basic and functional knowledge of typical instrumentation involved in process control. Topics of study include safety, methods of measurement, and control elements. The course covers various instrumentation methods to measure temperature, pressure, level & flow.
Fridays (Sept. 11, 18, 25, Oct. 2 & 9, 2015); 8 am-5 pm; ELTR 1841; Instructor: Gena Moser-Clark;
WWCC-RSC, Room 1350; 3 Credits, $695*
*out-of-state tuition may apply

National Electrical Code Update
This course will provide CEUs for Wyoming Licensed electricians. The course will cover 2014 electrical code changes and other industry-relevant topics such as: new, revised, relocated information affecting definitions, personnel safety, fuses and circuit breakers, grounding, wiring methods, wiring devices, industrial control panels, motors, special occupancies, special equipment & conditions, communications, circuit facts, grounding & bonding for power & electronic, review of hazardous location rules, & NFPA 70E & OSHA safety related facts & requirements.
Friday & Saturday, December 4 & 5, 2015
8 am-5 pm; RS Campus 1302; NCELT 106 T1; $275

Other Industrial Classes available for Contract Training:
- Basic DC or AC Electricity for Industry
- Compressed Natural Gas (CNG) Fuel System Inspector Certification
- Motor Controls
- PLC RS Logic 500 Programmable Controllers
- Fundamentals of Rigging
- Mechanical Drives
- Industrial Mechanics
- Piping for Industry
- Basic Separator & Dehydration
- Basic Alignment

Medical Classes

CPR-BLS for Healthcare Providers –
American Heart Association (AHA)
Learn one-person, two-person, child and infant CPR, conscious and unconscious choking victim care, airway management and use of an AED. Meets American Heart Association (AHA) guidelines for healthcare providers, but everyone welcome! American Heart Association requires all students to bring book to class. Book is available at the WWCC Bookstore located in Rock Springs. Call 307.382.1673 or visit: www.wwccbookstore.com
Tuesday, August 25, or Tuesday, October 13, 2015
4 hours; WWCC-RS Campus 1328; NCHLT 103; $55
**HeartSaver First Aid-American Heart Association (AHA)**
Prepares the participant to respond in an emergency situation with proper assessment and care of an injured and/or ill person. Great for nurses, EMTs, CNA’s, therapists, school personnel or anyone with an interest in First Aid. This course meets AHA guidelines for First Aid Training. 
*Check website training calendar for dates.* 
4 hrs.; WWCC-RS Campus; NCHLT 103; $55

**CPR & First Aid-National Safety Council (NSC)**
Standard CPR & First Aid course covers topics such as Good Samaritan Law, scene safety, bloodborne pathogens, adult CPR/AED, bleeding, wound care, shock, burns, heat and cold emergencies and moving victims. All students are required to complete the hands-on portion of CPR during this class. A final written exam is given at the end of the day. First Monday of each month (unless holiday) Check website training calendar for dates 
6 hrs; 8:00 am-3:00 pm; 
WWCC-RS Campus; NCSAF 305; $99

**Principles of Phlebotomy**
This didactic course will introduce the student to the profession and practice of phlebotomy. Course activities and projects provide the student with knowledge and skills necessary to perform a variety of blood collection methods using proper techniques and precautions including: vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture specimen collection on adults, children and infants. Emphasis will be placed on infection prevention, universal precautions, proper patient identification, specimen acquisition, handling, processing, labeling, and quality assurance. Professional conduct, certification and federal regulatory issues covered as well. **Successful completion of this course and Phlebotomy Practicum** qualifies students to sit for their American Medical Technologists (AMT) national certification. 

**Pre-requirements of registration:**
- Current American Heart Assoc. or Red Cross CPR card (First Aid card is optional)
- Proof of Hepatitis B vaccination or waiver

*Mondays & Wednesdays, 5:30 pm-8:30 pm; Spring 2016: January 13 – May 6, 2016*
*Instructor: Workforce Dev. Staff; WWCC-RSC, Workforce Training Center; PHLB 1800 T1; 3 Credits, $336* 

**Phlebotomy Practicum**
This clinical laboratory practicum will introduce the student to the profession and practice of phlebotomy. Students will observe and practice phlebotomy skills and job tasks. Emphasis is placed on the performance of phlebotomy knowledge and skills learned in Principles of Phlebotomy. Patient confidentiality must be maintained at all times and professional conduct is expected and assessed as part of the student grade. Successful completion of this course and Principles of Phlebotomy qualifies students to sit for their American Medical Technologists (AMT) national certification. 

*Mondays & Wednesdays, 5:30 pm-8:30 pm; Spring 2016: January 13 – May 6, 2016; 
Instructor: Workforce Dev. Staff; WWCC-RSC,  WTC-104 
PHLB 1970 T1;  3 Credits, $303* 
*out-of-state tuition may apply

**Emergency Medical Responder (EMR)**
The Emergency Medical Responder course is designed to prepare students to identify hazardous conditions and safely provide medical intervention for medical and trauma emergencies. Upon successful completion of the course students will receive a certificate of completion, be able to sit for the State of WY final exam, apply to the State of WY for EMR Certification, and be eligible to take the National Registry (NREMT) exam for the EMR level. 
- Current American Heart Assoc. BLS CPR card 
- Proof of Immunizations

*Tuesday & Thursdays, 5:30 pm-8:30 pm; Spring 2016: February – May 6, 2016; 
Instructor: Workforce Dev. Staff; WWCC-RSC,1328 
HLTK 1670 T1;  4 Credits, $1150*
Mine Safety & Health Administration (MSHA)
MSHA classes are offered monthly at the Green River Center. These courses can also be scheduled and taught specifically for your employees either at your site or at the Green River Center of WWCC. Call 307. 872.1322 (Tim Warren) or 307.872.1326 (Terry Watterson) for more information.

MSHA-Surface New Miner
Qualifies the successful student to work at surface mines. The program provides 24 classroom hours of mandatory MSHA instruction. Required onsite training will complete the student’s certification. The student is responsible for the onsite portion of the training.

6:50am-4pm; GR Center 200; Tim Warren; MINE 1850 T; 1.5 Credits; $224

MSHA-Surface New Miner Dates

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MSHA-Surface Annual Refresher
Surface annual refresher training is mandatory retraining which allows students to maintain current MSHA certification to work in surface mines. Students must complete all New Miner course requirements which include 8 hours of actual mine site training, and provide proof of current certification before taking this course.

6:50am-4p; GR Center 200; Tim Warren; MINE 1855 T; 0.5 Credit; $75

MSHA-Surface Annual Refresher Dates

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MSHA-Experienced Miner
This class scheduled on an “as needed” basis. Contact the MSHA Training Center at 307.872.1322 for more information.
MSHA-Underground Annual Refresher
Underground annual refresher training is mandatory retraining which allows students to maintain current MSHA certification to work in underground mines. Students must complete all Underground New Miner course requirements which include 8 hours of actual mine site training, and provide the proof of current certification before taking this course.

6:50am-4pm; GR Center 200; Tim Warren; MINE 1875 T; 0.5 Credit; $75

MSHA-Underground New Miner (Surface New + 1 day)
Qualifies the successful student to work at underground mines. The program provides 32 of the 40 mandatory hours of MSHA instruction. The remaining 8 hours of onsite training is the student’s responsibility and must be completed at an actual mine site.

MSHA-Underground Refresher Dates

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MSHA-Underground New Miner Dates

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August
- Attend Surface New 8/17-19, add 8/20/15

September
- Attend Surface New 9/1-3, add 9/4/15
- Attend Surface New 9/14-16, add 9/17/15

October
- Attend Surface New 10/5-7, add 10/8/15
- Attend Surface New 10/19-21, add 10/22/15

November
- Attend Surface New 11/2-4, add 11/5/15
- Attend Surface New 11/16-18, add 11/19/15

December
- Attend Surface New 12/1-3, add 12/4/15
- Attend Surface New 12/14-16, add 12/17/15
Online Courses from Ed2go
Anytime, anywhere...just a click away

Over 300 Online Courses
Include:
• Expert Instructor
• 24-Hour Access
• Online Discussion Areas
• 6 Weeks of Instruction
• Hundreds of courses to choose from
• New sessions begin each month

Online Courses are informative, fun, convenient, and highly interactive. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, six-week format, supplementary links, and more. You can complete any course entirely from your home or office any time of the day or night.

Courses Start as low as: $89

Many courses pre-approved for 1.5 PTSB credit—check website: http://ptsb.state.wy.us.dnnmax.com

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be speaking Spanish in no time.

Intro to Microsoft Access
Store, locate, print, and automate access to all types of information.

Become a Veterinary Assistant
Practicing veterinarian prepares you to work in a veterinary office or hospital.

Introduction to QuickBooks
Learn how to quickly and efficiently gain control over the financial aspects of your business.

Grammar Refresher
Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

Everyday Math
Gain confidence in your basic math skills and start using math to your advantage.

GRE Preparation - Part 1
Discover powerful strategies for success in the verbal and analytical sections of the GRE.

Introduction to Microsoft Word
Learn how to create and modify documents with the world’s most popular word processor.

Project Management Fundamentals
Gain the skills you’ll need to succeed in the fast-growing field of project management.

Achieving Top Search Engine Positions
Learn proven, step-by-step strategies to achieve higher positions with major search engines.

Medical Terminology: A Word Association Approach
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Start Your Own Small Business
Stop dreaming and learn how to start your own successful small business.

A to Z Grantwriting
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

Introduction to Microsoft Excel
Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Accounting Fundamentals
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

More Courses Available – Check:
http://www.ed2go.com/wwcc
Gaitlin Online

Now offering online open enrollment programs designed to provide the skills necessary to acquire professional level position for many in-demand occupations.

The following programs are designed by a team of professionals from each respective field, who work to provide the most effective web-based learning experience available today. Instructors/mentors are actively involved in your online learning experience. Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor’s evaluation of students’ work and computer graded tests. We know you’ll appreciate the quality as well as the convenience of anytime, anywhere learning!

Courses below are a sample of the courses available, more courses available at:
http://www.gatlineducation.com/westernwyoming

Management and Corporate
($595 to $2695/class for each class listed below)
- Entrepreneurship: Start-Up and Business Owner Management
- Management Training
- Payroll Practice and Management
- Project Management
- Purchasing & Supply Chain Management

Healthcare and Fitness
($795 to $2795/class for each class listed below)
- Emergency Management Training for First Responders
- Administrative Dental Assistant
- Administrative Medical Specialist with Medical Billing and Coding
- ICD-10 Medical Coding
- Veterinary Assistant

Business and Professional
($595 to $2595/class for each class listed below)
- Certified Bookkeeper
- Grant Writing
- Microsoft Office 2007 applications
- Paralegal
- Technical Writing

IT and Software Development
($1695 to $5995/class for each class listed below)
- Digital Arts Certificate
- Marketing Design Certificate
- Video Game Design & Development

Skilled Trades and Industrial
($1895 to $3095/class for each class listed below)
- Home Inspection Certificate
- HVAC Technician

Hospitality and Service Industry
($1395 to $2795/class for each class listed below)
- Personal Fitness Trainer
- Travel Agent Training
- Video Game Design & Development

More courses available at: http://www.gatlineducation.com/westernwyoming
$ $ CASH FOR CLASS $ $  

BUSINESSES  
Grants for Existing Positions  
Grants for Existing Positions are tailored to a business’s existing employees who need a skill upgrade or retraining in a particular occupation. Allow up to $2,000 per employee per fiscal year with businesses required to match 40 percent of the total training costs and Training Fund covers the remaining 60 percent (some restrictions may apply).

Grants for New Positions  
Grants for New Positions are valuable as recruitment and expansion tools for economic development in Wyoming. Employees may qualify for funding under this program if the business is new or expanding. To qualify as a new position, businesses must document that the position was created within the last 180 days and constitutes a net increase in the number of employees working for the business. Allows between $1,000-$4,000 per employee per fiscal year, depending on the amount of the hourly wage.

Accessing Business Training Grants is easy! Just follow these steps:

• Determine the training needed and whether Grants for Existing Positions or Grants for New Positions best for the business’s current situation.

Once the business registration has been completed, log on to business’s online account and fill out the online application no less than 45 days prior to the training date.
After approval, the Department of Workforce Services will pay 75 percent of the approved grant amount. Ninety days after training, businesses will submit a final report, Department of Workforce Services will review final report. When all reporting criteria are satisfied, the business will be paid an amount up to the remaining 25 percent.

PRE-HIRE ECONOMIC DEVELOPMENT GRANTS  
Pre-Hire Economic Development Grants provide pre-employment, industry-specific skill training to develop a workforce for businesses or industry when there exists a shortage of skilled workers.

Requirements:
Pre-Hire Economic Development Grants may be utilized by Wyoming based training entities in partnership with local businesses, economic development entities and the local Department of Workforce Services’ Workforce Center. In the past, the Pre-Hire Economic Development program has made available funding to assist businesses in training individuals to receive initial skills training through training entities. Occupations include:
• Commercial Truck Drivers
• Apprentice Electricians
• HVAC Apprentices
• Health Care
• Carpentry Apprentices
The application and instructions can be downloaded at http://wyomingworkforce.org/employers-and-businesses/workforce-development-training-fund/Pages/default.aspx

Want to know more?
Please visit the Workforce Development Training Fund website at http://wyomingworkforce.org/employers-and-businesses/workforce-development-training-fund/Pages/default.aspx
To speak with a representative, please call (307) 777-8650.

INDIVIDUALS  
Workforce Investment Act Funds (WIA)  
Assistance in paying class fees and associated costs may be available to individuals through the Workforce Investment Act Funds. For more information attend an informational orientation offered every Wednesday at 10 am at the Rock Springs Department of Workforce Services office at 2451 Foothill Blvd, Suite 100.

Department of Workforce Services  
2451 Foothill Blvd. Suite 100  
Rock Springs, WY 82901  
307-382-2747 or 307-875.2300

For information on WWCC financial aid,  
Please contact:  
WWCC Financial Aid; 2500 College Drive; Rock Springs, WY 82901; 307-382-1643
SIGN UP NOW!

Register Online: westernwyoming.edu/services/workforce/

Call Terry:
307.872.1326
307.872.1318

Mail Your Registration:
Workforce Development
#1 College Way
Green River, WY 82935

In Person:
Workforce Development
Office Hours:
7am-5pm Monday – Friday
Location:
Room 209, WWCC-Green River Center

- Register Today! Class space is limited. Unfortunately, courses will cancel 7 days prior to start date if there is not sufficient enrollment.
- From time to time a course may have to be canceled due to low enrollment or unforeseen circumstances. If the college cancels a course, you will receive a rain check or a refund.
- In the event that an instructor is not available to teach a scheduled course, we may substitute another qualified instructor.
- For courses awarding college credit, out-of-state tuition may apply to non-residents of Wyoming not currently working for a company in Wyoming.
- If you need to cancel, you may send a substitute from your organization. Generally, registration fees are not refundable for Workforce Development classes within 7 days before the course starts. Contact Workforce Development for more information.
- Course registration fees are subject to change in accordance with college policy.

Student Information:

Name___________________________________________
Soc Sec #_______________________________________
Home Address____________________________________

Home Phone____________________________________
Work Phone_____________________________________

Sign up for:
Course Name____________________________________
Course Name____________________________________

Payment Method:
☐ Check payable to: Western Wyoming Community College
☐ Bill Company: ______________________ Mailing Address: ______________________
☐ Visa or Master Card (circle one) CC#: ____________________ Exp. Date: _____________

Code: 915

I am enrolling in this course/activity for the following reasons:

☐ Upgrade current job skills ☐ Coursework toward degree from another institution
☐ Develop new job skills ☐ Build basic skills before taking credit classes
☐ Teacher re-certification (PTSB) ☐ Personal Enrichment
☐ DEQ re-certification ☐ Other (specify) ________________________________
☐ Workshop required by employer
☐ Degree seeking from WWCC

Please duplicate form for additional registrations.

**For courses awarding college credit, out-of-state tuition applies for non-residents of Wyoming not currently working for a company in Wyoming.

How long have you lived in WY? _____________________ If less than one year, where did you reside before? ________________________________

Country of Citizenship: ______________________________ If not US what is visa status? ______________________________

(All non US citizens must submit a copy of Visa)

I understand that once my registration is processed, I am officially registered for the class and am responsible for all debts incurred. If my account is not paid in full, I understand that the College may hire a collection agency to take action. If my account is assigned to a collection agency, I understand that I am responsible for all attorney fees, court costs or delinquency fees that may be incurred during the collection of my debt. I understand that the delinquency fee will be equal to 50% of the principal amount owed. If a refund is due from my account, I authorize the College to automatically issue a refund check.

Signature ___________________________________________ Date ______________________
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<tr>
<td>Thread Crochet</td>
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<td>Zumba Gold  G.R.</td>
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<td>Zumba Gold  R.S.</td>
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<tr>
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<td>Yoga for Every “BODY”</td>
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<td>Tai Chi For Health G.R.</td>
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<td>Feb. 6, 2016</td>
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<td>A Gentleman’s Guide to Love and Murder</td>
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<td>Newsies</td>
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<td>Motown</td>
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Community Education courses are taught at several locations in Sweetwater County. Please check the locations for the courses you would like to attend. Registration continues until the course begins unless the class fills or is canceled. To avoid cancellation, please register at least 10 days prior to the start date. New courses are added during the semester. Community Education courses are non-refundable and non-transferable unless the course is canceled.
Custom Lawn Chairs ●
Instead of throwing out your old lawn chair, take a class on macramé chairs and make the old chair new, or start with everything new. These chairs make great gifts that will last a long time. Supplies for each chair are approximately $50 unless you bring your own frame.
M/TH: 8/31 to 9/29 1:00PM to 3:00PM
T: 6:00PM to 9:15PM – 5 weeks
Instructor: Robert Trujillo
Location: Golden Hour Senior Center
Fee: $127   Course Number: NCHOE 400 G1
OR
M/TH: 10/6 to 11/5 1:00PM to 3:00PM
T: 6:00PM to 9:15PM – 5 weeks
Fee: $127   Course Number: NCHOE 400 G2

Watercolor Made Especially Ridiculous ●
As a continuation of Watercolor Made Ridiculously Simple, and open to all students who wish to refine their artistic ability, this class will explore various techniques in watercolor painting and offer extensive free practice time in a group setting with an instructor to assist and answer questions. Bring your own reference photos and work independently or work together with the class to complete a painting step by step. Enjoy peer encouragement in a positive setting as we discover techniques for layering values, masking and lifting whites, and creating the illusion of textured, transparent or reflective subjects. New students are most welcome to join the fun! Just bring your paints, we can make masterpieces together!
TH: 9/17 to 10/22 6:00PM to 7:30PM – 6 weeks
Instructor: Ruth Radford
Location: RSC-1306
Fee: $54   Course Number: NCHOE 218 R1

Beginning Crochet □
Want to learn how to make that cute scarf, ear cover or hat for winter? Students will learn basic crochet stitches, including reading crochet patterns and leave with a self-made project of choice. There is an included $10 material fee.
W: 9/16 to 10/21 6:00PM to 7:30PM – 6 weeks
Instructor: Ruth Radford
Location: RSC-1306
Fee: $54   Course Number: NCHOE 216 R1

Intermediate Crochet □
Explore more crochet stitches and different patterns in Intermediate Crochet. Students will explore how basic stitches can be combined to make more intricate beautiful projects.
W: 10/28 to 12/9 6:00PM to 7:30PM – 6 weeks
Instructor: Ruth Radford
Location: RSC-1306
Fee: $54   Course Number: NCHOE 217 R1

Thread Crochet □
Have you ever wanted to make those doilies like grandma did? In this class, we will explore crochet with thread, filet crochet and other modern applications. It is recommended that students have basic knowledge of crochet stitches. There is an included $10 material fee.
TH: 9/17 to 10/22 6:00PM to 7:30PM – 6 weeks
Instructor: Ruth Radford
Location: RSC-1306
Fee: $54   Course Number: NCHOE 217 R1

Watercolor Painting ●
Come explore water-media techniques, composition, color theory and drawing. Students will express their individual imagination, choosing their own subject matter with help from the instructor. The class will include traditional and abstract styles of painting. Instructor will give instruction on a one-to-one basis and advice on the use of materials.
T: 10/13 to 12/1 1:30PM to 3:30PM – 8 Week Class
Instructor: Angie Bennett
Location: GRC-215
Fee: $80   Course Number: NCART 112 G2

Seniors! Did you know that with a signed Senior Waiver form you only have to pay for the supply fees for Community Education classes?
Cards for All Occasions
Once again Amanda Merkley will be leading a card making workshop. Make and take home a variety of cards. Have fun socializing with friends while learning a new skill. This has been a popular class with an enthusiastic instructor. The supply fee of $8 is included in the total fee.
W: 10/21 to 10/28 6:00PM to 9:00PM – 2 weeks
Instructor: Amanda Merkley
Location: Farson Eden Elementary Library
Fee: $32 Course Number: NCART 209 RF1

Beginning Quilting Class
Join us to learn the basics of quilting! In this class you will learn how to use and care for a sewing machine, how to pick fabric for a quilt and how to use and pick the tools to help make a quilt. You will learn the basics of quilting by making a simple pillowcase, a quilted table runner and a finished quilt top. Sewing machine and tools provided. Students will be responsible for material cost of their personal projects.
Instructor: Heidi Fry
Location: Golden Hour Senior Center
M: 9/14 to 10/12 5:30PM-8:00PM - 5 weeks
Fee: $80 Course Number: NCHOE 206 G1
OR
TH: 9/17 to 10/15 9:00AM-11:30AM - 5 weeks
Fee: $80 Course Number: NCHOE 206 G2

Beginning Sewing
This class is geared for the first time sewing student or someone who has not sewn in a long time. The first weeks you will learn fundamental sewing skills that are applicable to all facets of sewing. This will include identifying how to use sewing tools, parts of the machine, pattern layout, cutting, construction and finishing techniques. The class will then choose and complete personal projects. Sewing machines and tools included. Students will be responsible for material cost of their personal project.
TH: 10/15 to 11/19 6:00PM to 8:30PM - 6 weeks
Instructor: Jacqueline Warriner
Location: YAHSC
Fee: $80 Course Number: NCHOE 200 R1

Story time with a Twist
Explore beyond story time with an educational enhancement class full of crafts, music and new friends. Students will build social interaction, learn to follow directions and learn in this fun and varietal class. We invite the parents to be a part of the first day but afterwards this will be a child only class.
TH: 9/24 - 12/3 10:00AM-11:00PM - 10 weeks
Instructor: Jasmine Garcia
Location: WWCC Childrens Center
Fee: $50

Beginning Movement and Dance
Ballet is a very good way for your young child to learn grace and coordination as well as gain confidence and have fun. In this class, children ages 3-5 will learn the basics of the art of ballet. Basic ballet dress is required.
TH: 9/17 to 11/19 4:30PM to 5:00PM – 10 weeks
Instructor: Alyssa Sperry
Location: GRC-217
Fee: $25 Course Number: NCCLD 107 G1

Beginning Ballet
In this fun class, students age 6-8 will learn the basics of ballet. The art of ballet helps with grace, coordination, strength and confidence. Basic ballet dress is required.
TH: 9/17 to 11/19 5:00PM to 6:00PM – 10 weeks
Instructor: Alyssa Sperry
Location: GRC-217
Fee: $39 Course Number: NCCLD 108 G1

Pre-Pointe
Ballet is an art from combining discipline, grace, and dexterity. This class is for middle school age children or older with at least 2 years previous ballet training. The purpose is to establish positive attitudes about classical dance contribute to a personal sense of well-being and prepare students for more advanced ballet training.
TH: 9/17 to 11/19 6:00PM to 7:00PM – 10 weeks
Instructor: KymberLee Mullins
Location: GRC-217
Fee: $39 Course Number: NCCLD 109 G1
Beginning Pointe
This is a ballet class to instruct students in Pointe ballet, an advanced technique where weight is distributed to the tips of the fully extended feet. Students will need to provide their own Pointe shoes and must have instructor’s permission to enroll in the class.
TH: 9/17 to 11/19  7:00PM to 7:30PM – 10 weeks
Instructor: KymberLee Mullins
Location: GRC-217
Fee: $25  Course Number: NCCLD 110 G1

Safe Sitter *
Is your teen starting to stay home alone or beginning to babysit? Then it’s time for a Safe-Sitter * class. This class will empower teens with wisdom in how to deal with situations while on their own. Taught by a skilled nurse, this small class will learn sensible decision making skills, safety skills and much more. For 11-14 years old.
S: 12/5  9:00AM to 4:00PM – 1 day
Instructor: Michelle Cordova
Location: GRC- 211
Fee: $20  Course Number: NCOTH 201 G1

Swimming Lessons Aquatic Center
See Details on Back cover

Digital Technologies

Computer Basics
This class will cover some very basic knowledge of the computer, explore terminology, applications and understand basic aspects of the computer. You will practice keyboard and mouse skills and learn to create documents. Enhance your skills and get more comfortable using a computer in this class!
W: 9/16 to 9/30  6:00PM-8:00PM - 3 weeks
Instructor: Cathy Samsel
Location: RSC- 1430
Fee: $30  Course Number: NCCMP 100 R1

Windows Microsoft Office for Beginners – An Office Mini Series
This introduction into Windows Microsoft Office will cover basic skills in Word, Excel and PowerPoint. You will learn how to create and design basic documents, spreadsheets, and PowerPoint slides that you can use in everyday life. The supply fee of $20 is included in the course fee. Class will not meet the week of Thanksgiving.
W: 10/14 to 12/9  6:00PM to 8:00PM – 8 weeks
Instructor: Cathy Samsel
Location: RSC- 1430
Fee: $80  Course Number: NCCMP 111 R1

How to use your IPAD
Are you new to the IPAD? If you have an IPAD and don’t know how to use it or want to get more out of your tablet experience then this class is for you. Learn some great applications, tips and tricks to enjoy this fun, useful device. IPAD is required.
M: 9/21 to 10/12  6:00PM to 8:00PM - 4 weeks
Instructor: Miranda Riggs
Location: RSC - 1406
Fee: $30  Course Number: NCCMP 305 R1

Social Media
Are you interested in staying connected with friends and family through social medias? Social medias such as Facebook, Twitter, Pinterest, and more provide the opportunity to stay in touch and even reconnect with people all over the world. Learn to navigate several of the top social medias to utilize tools including personal communication, current news stories, entertainment and more.
M: 10/19 to 11/9  6:00PM to 8:00PM - 4 weeks
Instructor: Miranda Riggs
Location: RSC - 1430
Fee: $30  Course Number: NCCMP 305 R1
Google
Learn the convenience of online storage and explore more of what Google has to offer. Learn more about Gmail: Google’s email service, Calendar: update your schedule on one device and it updates on all your devices, Drive: Store, edit and create word documents, spreadsheets, presentations and more, and Photos: Store, edit and share your photos in one great location. No experience is needed and a Google account is FREE!
M: 11/16 to 12/7 6:00PM to 8:00PM - 4 weeks
Instructor: Miranda Riggs
Location: RSC - 1430
Fee: $30

Photoshop: Beginner
This class is your first step in learning the basics of editing digital photographs using Adobe Photoshop. Course will include an introduction to the Photoshop interface, basic photo editing and enhancements, text, artistic effects, and photo collages. Personal photos are encouraged but not required. Basic computer skills required.
S: 9/19 to 10/3 9:00AM to 12:00PM – 3 weeks
Instructor: David Metz
Location: RSC-1445
Fee: $60  Course Number: NCCMP 604 R1

Photoshop: Intermediate
For those who already have some experience working with Adobe Photoshop, this class takes you to the next level. Course will include a variety of digital image editing methods, including color correction, conversion to black and white, repairing problem areas, cloning, preparing images for printing, and more. Personal photos are encouraged but not required.
S: 10/17 to 10/24 9:00AM to 12:00PM - 2 weeks
Instructor: David Metz
Location: RSC-1445
Fee: $45  Course Number: NCCMP 604 R2

Photography
Get to know your DSLR Camera
Do you have a DSLR camera and don’t know what all of the button functions do? In this class you will go over the camera settings and what each of these buttons control in depth. There will be some opportunities to put what you learn to use by taking photos throughout the class. Please bring the manual along with your camera. There will also be an opportunity to go out on a Saturday morning to take photos.
T: 10/6 to 11/3 6:30PM to 8:30PM – 5 weeks
Instructor: Ken Tiede
Location: RSC-1406
Fee: $50  Course Number: NCART 104 R1

Outdoor Digital Photography
Outdoor Digital Photography is a great course for someone looking to take better pictures of the great outdoors. The course will cover photography basics, composition, and editing. Students are required to bring their own digital DSLR camera and have some understanding of the camera functions. Some of the classes will be held outdoors at various close locations depending on the weather. There is a $10 supply fee included in the course fee that will cover the cost of printing. There will be one optional full day field trip.
W: 10/7 to 11/11 6:00PM to 800PM – 6 weeks
Instructor: Ken Tiede
Location: RSC-1408
Fee: $60  Course Number: NCART 410 R1

Light Painting Photography
We are excited to offer a photography class unlike any you have taken before! This class will introduce you to creating long exposure images that capture light as it moves through space. We will experiment with sparklers, glow sticks and LED lights to create beautiful composition full of movement, color and light! Learn how to set your DSLR camera to capture these unique photos to create beautiful artwork. We will be photographing both indoors and outdoors

www.westernwyoming.edu/services/community_education/  ● = Green River  □ = Rock springs  ○ = Farson  307.872.1323
to experiment with several different light painting techniques and materials. You will need a digital SLR camera and tripod for this class. Included $20 material fee for final prints.

TH: 9/24 to 10/29 7:00PM to 9:00PM - 6 weeks
Instructor: Denise Moseley
Location: GRC and Expedition Island
Fee: $80

Exercise and Physical Activity

Yoga for Every ‘Body’ ●
This is your time to reduce stress, gain flexibility and strength, relax and have fun. This class is for both beginners and for those who already do yoga. Bring your own mat and props (strap and block) if you have them; one cushion or pillow and a blanket.
W: 9/16 to 12/9 7:00PM to 9:00PM – 12 weeks
Instructor: Tammy Morlock
Location: GRC-211
Fee: $79  Course Number: NCPEA 107 G1

Yoga for Everybody ◌
Have you been needing a way to stretch out sore muscles or increase flexibility? Join us for an introduction to yoga! No experience is required so take this opportunity to come relax and have fun. (Classes will meet every other Monday for a total of 10 classes)
M: 8/31 to 12/14 5:00PM to 6:00PM – 10 weeks
Instructor: Whitney Sorenson
Location: Farson Eden High School Library
Fee: $25  Course Number: NCPEA 107 RF1

Hatha Yoga ●
This is a 75-minute class to increase strength, flexibility and balance. Bring your own yoga mat if you have one. Yoga reduces stress and allows you to enhance your focus. Students with all capabilities are welcome.
M: 10/5 to 12/14 6:00PM to 7:15PM – 11 weeks
Instructor: Sarah Davidson
Location: GRC-217
Fee: $59  Course Number: NCPEA 107 G2

Zumba Gold ●□
Join Us for ZUMBA Gold! Ditch the workout and join the party with ZUMBA Gold! The low-impact formula of this 1-hour class delivers an hour-long ZUMBA party designed for beginning dancers, active adults, and everyone ready to rock!
Instructor: Amanda Garrison
Location: Golden Hour Senior Center
M/W/F: 8/31 to 12/11 9:15AM to 10:15AM – 14 weeks
Fee: $89  Course Number: NCPEA 111 G1
OR
M/W/F: 10/19 to 12/11 9:15AM to 10:15AM – 7 weeks
Fee: $44.50  Course Number: NCPEA 111 G2
OR
Location: Young at Heart Senior Center
T/TH: 9/1 to 12/11 9:00AM to 10:00AM – 14 weeks
Fee: $62  Course Number: NCPEA 111 R1
OR
T/TH: 10/20 to 12/10 9:00AM to 10:00AM – 7 weeks
Fee: $31  Course Number NCPEA 111 R2

Exercise for Fun ●
This class is a gentle stretch and exercise program from your chair for our forever young senior citizens or those with limited mobility. This program is designed to tone you up and make you feel better physically and mentally.
T/TH: 9/15 to 12/3 1:30PM to 2:30PM – 12 weeks
Instructor: Shannon Thomas
Location: Mansface Terrace
Fee: $79  Course Number: NCPEA 202 G1

Tai Chi for Health ●□
Tai chi is an effective way to improve both your physical and mental health. It is an ancient Chinese exercise that uses slow gentle movements and breath work to improve balance, strength, flexibility, mental focus and decrease stress. Tai Chi for Health adheres to the essential principles of Tai Chi and the movements are suitable and modifiable for everyone.
Instructor: Sue Arambel
W: 9/16 to 12/9 4:30PM to 5:20PM – 12 weeks
Location: GRC-217
Fee: $45  Course Number: NCPEA 125 G1
OR
W: 9/16 to 12/9 6:10PM to 7:00PM – 12 weeks
Location: RSC-2605
Fee: $45  Course Number: NCPEA 125 R1
Tai Chi Principles and Practice □
This is a continuation of Tai Chi for Health. Participants should have taken Tai Chi for Health at some time previously or contact the instructor for permission.
TH: 9/24 to 12/10  6:00PM to 7:00PM – 12 weeks
Instructor: Sue Arambel
Location: RSC-2605
Fee: $45 Course Number: NCPEA 125 R2

Health and Food

Taking Control of Diabetes □
Take control of Diabetes, feel better and get the most out of life. What this course will cover: when you should call your MD, what tests you really need and why, exercise and diet made simple, medications and what they do, blood glucose monitoring and how to use the BG numbers to feel better. In addition we will discuss sick day rules, behavior modification and other community resources. Even if you have had diabetes for a long time, learning new diabetes information will make your diabetes easier to control.
T: 9/15 to 10/27  9:30AM to 11:30AM – 7 weeks
Instructor: Kathleen Thomas
Location: Mount of Olives Lutheran Church
Fee: $89 Course Number: NCHLE 100 R1

Dutch Oven Cooking □
Always wanted to learn how to cook in a dutch oven? In this class students will learn how to create some delicious meals to share for this hunting or camping season. The tips and tricks you learn will have you impressing your friends and family in no time! Students will bring their own dutch ovens and food and learn how to cook in a dutch oven as a class.
T/TH: 9/1 to 9/10  6:00PM to 9:00PM
S: 9/12 10:00AM to 1:00PM – 2 weeks
Instructor: Ed Yenne
Location: Young at Heart Senior Center
Fee: $70 Course Number: NCHOE 103 R1

Pressure Cooking ● □
You may remember pressure cooking as a screaming pot ending with an explosion of food all over your kitchen. Oh how times have changed. With newer designs and techniques you can enjoy all of the benefits pressure cooking provides including retaining food nutrients and tastes and reducing cook time by 70%. Come learn about this fantastic cooking tool while enjoying a meal cooked in one!
Instructor: Josefina Ibarra, University of Wyoming Extension Educator
S: 9/26 10:30AM to 1PM – 1 day class
Location: Young at Heart Senior Center
Fee: $10 Course Number: NCHOE 214 R1
OR
S: 10/10 10:30AM to 1PM – 1 day class
Location: GRHS-211
Fee: $10 Course Number: NCHOE 214 R2

Sponsored by UW

“Cooking is all about putting your personality in it, so put it in there,” Blake Carothers.

An Autumn Scandinavian Cookery Course ●
The days are growing shorter, the perfect time to experience a culinary journey through Scandinavia. You will gain recipes of each dish, take home your work and the know-how to make the dishes at home. This is a hands-on class so come prepared to cook! We will start with a seasonal dish from Sweden and travel on to Denmark and Norway ending with a Norwegian fusion. Register for all 4 classes for $70 or each night individually for $20/class.
W: 9/23 to 10/14  6:00PM to 8:00PM
Instructor: Seth Radtke
Location: GRHS Rm 239 (Culinary room)
Fee: $70 for all 4 or $20 per individual class

Halloween Fondant Figurines ● □
Personalize cakes and other treats with cute and edible 3D Halloween figures. You will learn how to turn a simple ball of fondant (edible clay) into a cute character, accessory and more!
Instructor: Michelle Schutten
Location: Young at Heart Senior Center
F: 10/23  6:00PM to 8:00PM – 1 day
Fee: $19 Course Number: NCHOE 210 R1
OR
S: 10/24 10:00AM-12:00PM - 1 day
Location: GRHS - 211
Fee: $19 Course Number: NCHOE 210 G1
Fall Cake
Make a beautiful custom fall cake to represent this beautiful time of year. This cake will be complete with fondant leaves and fall colored frosting. Learn the techniques that will help you make beautiful custom cakes all throughout the year.
F: 11/13 6:00PM to 8:00PM - 1 day
Instructor: Michelle Schutten
Location: Young at Heart Senior Center
Fee: $25 Course Number: NCHOE 210 R2

Winter Snow Globe Cake
Get in the holiday spirit with this cute and fun snow globe cake. Under the instruction of cake guru Michelle Schutten, you will decorate a cake and make a holiday display inside of a glass globe to display as a decoration or to take home and eat during this festive season.
Instructor: Michelle Schutten
Location: Young at Heart Senior Center
F: 12/11 6:00PM to 8:00PM - 1 day
Fee: $25 Course Number: NCHOE 210 R3
OR
S: 12/12 10:00AM to 12:00PM - 1 day
Location: GRC-217
Fee: $25 Course Number: NCHOE 210 G2

Tickle the Ivories
Whether you want to learn a new skill or just become more proficient at the piano, enrolling in private lessons will help you to develop reading fluency, technique, stylistic interpretations, and performance skills. Students will be offered weekly 1-hour lessons; divided between 30 minutes at the piano and 30 minutes in the computer/keyboard lab. Students will need to schedule time and day of lesson with the instructor before registering for the class.
9/7 to 12/7 - 16 Weeks - Time arranged with Instructor
Instructor: Eileen Evans
Location: Instructor's home
Fee: $220 Course Number: NCMUS 103 G1

Symphonic Band
Members of the community band will prepare, study and perform band literature from classical transcriptions to contemporary compositions. Emphasis will be directed toward correct performances of the literature which includes monitoring of student performance relative to note/tonal accuracy, rhythmic interpretation, dynamics, articulations and phrasing. Students will demonstrate knowledge of style and interpretation with performance of each music selection studied. Has at least one required concert per semester. This course may be taken four times for credit.
M: 7:00pm to 8:30pm
Location: RSC B105
Course Fee: $100 Course Number: MUSC 1375

Jazz Ensemble
A small group of instrumentalists organized to provide continued music training and performance experience in jazz standards and technique, and to provide music for cultural and other activities on campus and within the community. Has at least one required concert per semester.
M: 4:00pm to 5:30pm
Location: RSC B105
Course Fee: $100 Course Number: MUSC 1390

Conversational Spanish
Do you have some prior Spanish language experience but would like to expand on that and hold some tangible conversation? Here is your next step. This class will increase your vocabulary and put your Spanish into action. Focus will be put on fluency as the instructor covers different topics and students practice putting conversation together. $10 supply fee is included in cost.
M: 9/28 to 11/16 6:00PM to 8:00PM – 8 weeks
Instructor: Monica Anderson
Location: RSC-1306
Fee: $85 Course Number: NCLAN 103 R1

The following band and choir classes will be held Aug. 26th - Dec. 9th. To register for BOCES sponsored classes please bring $25 cash or check made out to Sweetwater BOCES to the first rehearsal day.
Collegiate Chorale
A course offering applied music training and performance experience to its members, and including concert appearances before the college, the community and the area. Has at least one required concert per semester.
TH: 7:00pm to 8:30pm
Location: RSC 1005
Fee: $25 Course Number: MUSC 1400-01
OR
T: 7:00pm to 8:30pm
Location: GRC JWP
Fee: $25 Course Number: MUSC 1400-G1

Symphony Orchestra
A course offering applied music training and performance to its members. Concert appearances before the college, community, and the area will be included. Members of the community band will prepare, study and perform band literature from classical transcriptions to contemporary compositions. Emphasis will be directed toward correct performances of the literature which includes monitoring of student performance relative to note/tonal accuracy, rhythmic interpretation, dynamics, articulations and phrasing. Students will demonstrate knowledge of style and interpretation with performance of each music selection studied. Has at least one required concert per semester.
T: 6:30pm to 8:15pm
Location: RSC B105
Fee: $25 Course Number: MUSC 1430

History & Geology

Rocky Road Café: Reading in Wyoming History
Join Dr. Jessica Clark, an assistant professor of history from Western Wyoming Community College, on a journey through Wyoming history by participating in the Rocky Road Café - a book club devoted to reading works about Wyoming from fictional pieces, to memoirs, to poetry, to monographs. This club will meet 4 times per semester to read and discuss 3 books. The book club is devoted to life on the Rocky Mountains, in particular Wyoming. This semester we will be reading three biographies on political figures from our state - Henry A. Coffee, Lester Hunt, and Al Simpson. Books will be available to buy on the first day of class.
TH: 9/3, 10/8, 11/12, 12/10 7:00PM to 8:30PM
Instructor: Dr. Jessica Clark
Location: Java Peddler (inside Bike and Trike)
Fee: $40 Course Number: NCHIS 103 R1

Wide World of Geology
Geology is the study of our world around us and the way it was formed with minerals and rocks to make a working system. Join Dr. Pertermann, Associate Professor of Geology at Western for some hands-on learning in this crash course that will cover the processes and materials that are the building blocks that make up this magnificent planet.
Instructor: Dana Pertermann
W: 10/14 to 11/11 5:30PM to 7:00PM
Location: RSC -1223
Fee: $70

Sports and Leisure

Basic Pistol
This is an introductory class that will teach students the basic fundamentals, safe operation and handling of a pistol. The class will cover basic pistol safety, pistol mechanics for both semi-autos and revolvers, fundamentals of marksmanship, proper draw stroke, proper stance and more. Students will have the opportunity to receive a Concealed Weapon Certificate if they choose.
F: 9/18 to 10/9 7:00PM to 9:00PM – 4 Weeks
Instructors: Anthony Peel & Robert Mullin
Location: GRC-105
Fee: $67 Course Number: NCOTH 509 G1
OR
F: 10/23 to 11/13 7:00PM to 9:00PM – 4weeks
Instructors: Anthony Peel & Robert Mullin
Location: RSC – 1439
Fee: $67 Course Number: NCOTH 509 R1

Private Pilot Ground School
This class is designed for pilots or future pilots. Topics will include: Federal Aviation Regulations, aerodynamics and aircraft operations, navigation, aircraft instruments, aeronautical information manual, aircraft performance, weight and balance,
weather and aeronautical decision making. Students must register at least a week before the class begins in order to receive their books at the beginning of class. The $50.00 supply fee is included in the course fee.

**Instructor:** Ed DeCastro  
**Location:** GRC-203  
**M/W:** 9/14 to 12/3  6:00 PM to 9:00 PM – 12 weeks  
**Fee:** $390  **Course Number:** NCOTH 132 G1  
OR  
**M-TH:** 9/14 to 12/3  3:30PM to 5:00PM - 12 weeks  
**Fee:** $390  **Course Number:** NCOTH 132 G2

**Hunter Education**

Completion of this course will entitle the student to receive the HUNTER EDUCATION Certification. Students must attend ALL classes and pass an exam to receive their certificate. All work is done in the classroom. An adult must accompany children under 16 years of age. Preregistration on the Wyoming Game and Fish website is required. Enroll early, class fills fast. Please bring a notebook and pen to class.

**Fee:** $15  **Course Number:** NCPEP 100  
Check the Game and Fish Department website or call 872-1323 to see if Hunter Education classes in Rock Springs or Green River are available.

**Trips and Events**

**The Wild Calls**

Under the direction of Professor Charlie Love, the Wild Calls trips feature fun, educational filled adventures to our surrounding area. You will learn about the geology of the land while riding on a luxurious bus toward a fun destination. These trips will include a range of locations and dates. Call Community Education 872-1323 to hear about our next adventure!

"Your landscape is forever telling you stories of what it used to be,"  
Charlie Love.

**Utah Theater Bus Trips**

These trips include Broadway Across America tickets plus the bus fee. Single show tickets are available as well as 5 pack tickets. Bus picks up in Rock Springs and Green River. The shows for the 2015/2016 season are:

- 42nd Street - September 26th, ’15
- The Producers - February 4th, ’16
- A Gentleman’s Guide to Love and Murder - March 5th, ’16
- Newsies - June 11th, ’16
- Motown - July 2nd, ’16

**Australia and New Zealand**

See for yourself why Aussies and Kiwis have more in common than hopelessly endearing accents. From spiny echidnas to small flightless birds, neither suffers from a shortage of natural beauty. New Zealand’s Auckland is arguably one of the world’s most beautiful capitals, and by the time you reach the warm waters of the Great Barrier Reef, you may find you’re not quite ready to leave. This informational session will provide you with all of the details to join WWCC’s community education on this down under experience.

**Tour dates:** June 13-24, 2016  
ecollegestudytours.com/1545417SR
Contact Michelle Schutten 382-1829  
or mschutten@wwcc.wy.edu
Informational Session:  
Thursday, September 17th, 7pm, Rm 2021

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**Have a hobby or skill that you want to share with others? Give us a call. We are always looking for qualified instructors to expand our classes to meet community needs.**

**Can’t find something you want to take? Let us know! We will try our best to create a class. If you want to take it, chances are others do too!**
# Western Wyoming Community College Community Education Registration Form

**Green River**

**1 College Way • Green River, WY 82935 • Phone (307) 872-1323 • FAX (307) 875-6705**

## PLEASE PRINT OR TYPE ALL INFORMATION REQUESTED.

<table>
<thead>
<tr>
<th>Name ____________________________</th>
<th>Social Security No. ____________________________</th>
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<tr>
<td>Address __________________________</td>
<td>Student ID No. ________________________________</td>
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<tr>
<td>Street/P.O. Box __________________________</td>
<td>E-mail ________________________________</td>
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<tr>
<td>City/State/Zip __________________________</td>
<td>Work Phone __________________________</td>
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**Home Phone __________________________**

**Date of Birth __________________________**

**Age*____________ Sex* □ Male □ Female**

**How long have you lived at the address above? ____________**

**If a Wyoming resident, how long have you lived in Wyoming? ____________**

**If not at least one year, where did you reside before? ____________**

Do you give WWCC permission to release your name, address, and enrollment status as part of our directory information?

□ Yes □ No

**Ethnicity* (Mark one)**

□ White □ Asian □ Black □ Hispanic/Latino □ Hawaiian/Pacific Islander □ American Indian/Alaska Native

□ Non-Resident Alien (Foreign Student)

*Required for reporting purposes only.

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<thead>
<tr>
<th>COURSE NUMBER</th>
<th>COURSE TITLE</th>
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I am enrolling in this course/activity for the following reasons:

□ Degree seeking from WWCC
 □ Upgrade current job skills
 □ Develop new job skills
 □ Teacher recertification
 □ Coursework toward degree from another institution
 □ Personal enrichment
 □ Build basic skills before taking credit classes
 □ Workshop required by employer
 □ Physical activity/health
 □ Basic skills (ABE, GED, ESOL)
 □ Children’s programming
 □ Other (specify) __________________________

Community Education classes are non-refundable unless the class is cancelled. If a class is cancelled, I authorize the College to automatically issue a refund check.

I understand that once my registration is processed, I am officially registered for the semester and am responsible for all debts incurred. If my account is not paid in full, I understand that the College may hire a collection agency to take action. If my account is assigned to a collection agency, I understand that I am responsible for all attorney fees, court costs or delinquency fees that may be incurred during the collection of my debt. I understand that the delinquency fee will be equal to 50% of the principal amount owed.

__________________________
Signature

__________________________
Date

Mailed or faxed registrations do not guarantee a spot in a course. Please confirm your registration by phone.

---

Rec. No. ____________ By ____________

Check # __________________________
Cash __________________________
CC# __________________________
□ Visa □ MC □ Expiration Date ____________

Mailed or faxed registrations do not guarantee a spot in a course. Please confirm your registration by phone.
Distance Learning
Obtain your Associate Degree through online learning
For additional information contact:
Nancy Johnson, Director of Distance Learning
njjohnson@wwcc.wy.edu or 307-382-1757
or visit www.westernwyoming.edu/distance/

Aquatic Center
Registration for Children’s Swimming Lessons
In person registration is recommended at Registration and Records, OR phone-in registrations will be
taken at 307.382.1637 as phone lines and personnel are available.
Registrations are non-refundable and non-transferable.
Classes fill quickly. Call 307.382.1694 for information on levels or visit
westernwyoming.edu/life/aquatic_center/children.html for more course information

- Parent/Child Aquatics
- Preschool/Level I
- Level 2 & 3
- Level 4
- Level 5
- Level 6 A (Personal Water Safety)
- Level 6 B (Fundamentals of Diving)
- Competitive (Off-Season) Training
- Credit Course information, check the course
catalog or web site.

Green River Center Courses
New for Fall 2015
Call 872-1301 for more information
- The WWCC Green River Center
will be offering three courses
during the day on Tuesday’s
and Thursday’s
- Enroll in all three general education courses
for nine total credits

Credit Courses
Credit courses are listed in the Fall 2015 Schedule of Courses. Stop at the Green River Center or Rock
Springs Campus to pick up your copy. For more information call 307.382.1600 or visit westernwyoming.edu
- Credit Day Courses
- Credit Evening & Weekend Courses
- Credit On-line Courses
- Credit Open Lab Courses
- Late Start Courses
- Short Block Courses
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<th>Sunday</th>
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<td>*Tickle the Ivories</td>
<td>*Zumba Gold</td>
<td>*Reading in Wyoming History</td>
<td>*Beginning Crochet</td>
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<td>*Private Ground School * Beginning Quilting (night)</td>
<td>*Exercise for Fun * Take Control of your Diabetes</td>
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<td>*Thread Crochet * Kids Ballet * Watercolor made Ridiculous * Beginning Quilting (day)</td>
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<td>*How to use your IPAD</td>
<td>*Beginning Crochet * Yoga for Every “BODY” * Tai Chi R.S. * Tai Chi G.R. * Computer Basics</td>
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<td>*Basic Pistol G.R.</td>
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<td>*Photoshop: Beginners</td>
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<td>*Conversational Spanish</td>
<td>*An Autumn Scandinavian Cookery Course</td>
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<td>*Storytime with a Twist * Light Painting Photography * Tai Chi Principles</td>
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*Western Wyoming Community College*

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<td>*Microsoft Office for Beginners</td>
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<td>*Photoshop: Intermediate</td>
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<td>*Social Media</td>
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<td>*Intermediate Crochet</td>
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Community Education Department

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Community Education’s Role in WWCC’s Mission
Community Education supports the following aspect of WWCC’s mission: Western’s fundamental purpose is to provide high quality learning opportunities to students who are at various stages of life and have differing needs and expectations. Committed to quality and success, Western encourages flexibility, innovation, and active learning for students, faculty and staff. The College understands that learning occurs inside and outside the classroom and, therefore, seeks to create an environment where lifelong learning is encouraged and where students and employees interact in an atmosphere of mutual respect.

Registration Process
Community Education courses are offered for non-credit. Charges associated with an individual course or event are based upon the direct cost of offering the course or event plus a 35% administrative fee.

Sweetwater County residents age 60 years or over may enroll for courses offered at Western with payment of tuition waived. Special fees for supplies or other costs remain the financial responsibility of each student, regardless of age, and cannot be waived. The College Board of Trustees reserves the right to change tuition and fees at any time.

To Register:
Mail your registration to:
Community Education
WWCC-GRC
#1 College Way
Green River, WY 82935

Call Community Education:
307.872.1323

In person at:
Western Wyoming Community College R.S. or G.R.

Follow us on Facebook! To keep updated on our newest classes Like us at www.facebook.com/WWCCcommunityeducation

Phone Numbers
WWCC Green River Center ................................................................. 307.872.1301
Community Education........................................................................ 307.872.1323
Workforce Development ................................................................... 307.872.1326
WWCC Rock Springs Campus............................................................ 307.382.1600
Aquatic Center.................................................................................. 307.382.1694

Abbreviation Legend
M .......... Monday RSC .... Rock Springs Campus
T ............... Tuesday GRC .... Green River Center
W ............. Wednesday TBA .... To Be Arranged
TH ............ Thursday ● ........ Green River Classes
F .............. Friday □ ........ Rock Springs Classes
S .......... Saturday ○ ........ Farson Classes
SU .......... Sunday ☀ ........ New Class
Register Now for Workforce and/or Community Education Classes!

“Gena was very enthusiastic and had an obvious passion for instrumentation, which made a positive class.”

Brock Small, Fall 2014 Instrumentation I Class Workforce Development

“Gena Moser-Clark

“I am a slow learner, but Mrs. Shafe made me learn FAST! Thank you Teach!”

Theresa Shafe

Spring 2015 Basic Computer Class Workforce Development

“Really enjoyed the two instructors, they were both knowledgeable and entertaining!”

Spring 2015 Basic Pistol Class with Anthony Peel and Robert Mullin Community Education

“Cathy was very patient and helpful. She made me want to continue to learn more.”

Spring 2015 Windows Microsoft Office for Beginners Class with Cathy Samsel Community Education