Dear Athletic Directors,

The Western Wyoming Community College Athletic Department is looking forward to the upcoming 2016-2017 season. Enclosed are the protocols and procedures we will follow with each sport. If you have any questions, please feel free to contact us.

Please share this information as you deem appropriate, with: Head Coaches, Assistant Coaches, Trainers, Sports Information Directors and Other Athletic Personnel.

Sincerely,

Lu Sweet
WWCC Athletic Director
Important Contact Information

Dr. Philip Parnell, Vice President for Student Success Services
Office: (307) 382-1748

Debi Monroe, Executive Assistant to the Vice President/Athletic Director
Office: (307) 382-1655

Dr. Lu Sweet, Athletic Director
Office: (307) 382-1740 Cell: (307) 389-6540

Ryan Orton, Head Men’s Basketball Coach
Office: (307) 382-1857

Garett Sherman, Head Women’s Basketball Coach
Office: (307) 382-1853

Scott Dewey, Interim Head Women’s Volleyball Coach
Office: (307) 382-1627

Art Castillo, Head Wrestling Coach
Office: (307) 382-1664

Jeff Atkinson, Head Men’s & Women’s Soccer Coach
Office: (307) 382-1878

Kristen Tammany, Athletic Trainer
Office: (307) 382-1819

Christopher Sheid, Coordinator of Marketing & Public Information
Office: (307) 382-1661
Visiting Team Game Day Information – Rushmore Gymnasium
(for Basketball, Volleyball, Wrestling)

**General Information - Bus parking:** Located in south parking lot

**Volleyball:**

Visiting teams may schedule a practice time with the volleyball coach.

Visiting teams can be dropped off at the South entrance to Rushmore Gymnasium near the tennis courts. Upon entering the building, visitors will be shown their locker room and the training room. The visiting bench will be on the north side of the scorer’s table (closest to the gym entrance). Ice, water, cups and towel will be provided by WWCC for your use on the benches. Please leave all towels in the locker room, or on the bench. A three-ball rotation shall be used for all matches.

<table>
<thead>
<tr>
<th>Time prior to Game</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>60:00</td>
<td>Court available for shared pre-game warm-up (Game clock starts)</td>
</tr>
<tr>
<td>30:00</td>
<td>Officials on court for pre-game duties</td>
</tr>
<tr>
<td>19:00</td>
<td>Warm-up protocol begins</td>
</tr>
<tr>
<td>1:00</td>
<td>National Anthem &amp; Introduction of starting lineups</td>
</tr>
<tr>
<td>0:00</td>
<td>Match starts</td>
</tr>
</tbody>
</table>

**Between Matches**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00</td>
<td>Clock starts when court is clear of teams</td>
</tr>
<tr>
<td>0:00</td>
<td>Third match starts</td>
</tr>
</tbody>
</table>

**Wrestling:**

Visiting teams may schedule a practice time with the wrestling coach.

Visiting teams can be dropped off at the South entrance to Rushmore Gymnasium near the tennis courts. Upon entering the building, visitors will be shown their locker room and the training room. The visiting bench will be on the south side of the scorer’s table (furthest from the gym entrance). Ice, water, cups and towel will be provided by WWCC for your use on the benches. Please leave all towels in the locker room, or on the bench.

<table>
<thead>
<tr>
<th>Time prior to Match</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>60:00</td>
<td>Weigh ins</td>
</tr>
<tr>
<td>5:00</td>
<td>Welcome/Starting Lineups/National Anthem</td>
</tr>
<tr>
<td>0:00</td>
<td>The first match begins</td>
</tr>
</tbody>
</table>
Basketball:

Visiting teams may schedule a practice time with the basketball coach.

Visiting teams can be dropped off at the South entrance to Rushmore Gymnasium near the tennis courts. Upon entering the building, visitors will be shown their locker room and the training room. The visiting bench will be on the north side of the scorer’s table (closest to the gym entrance). Ice, water, cups and towel will be provided by WWCC for your use on the benches. Please leave all towels in the locker room, or on the bench.

<table>
<thead>
<tr>
<th>Time prior to game</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>30:00</td>
<td>Court available for pre-game warm-up (Game clock starts)</td>
</tr>
<tr>
<td>20:00</td>
<td>Officials on court for pre-game duties</td>
</tr>
<tr>
<td>6:00</td>
<td>National Anthem</td>
</tr>
<tr>
<td>2:00</td>
<td>Introduction of starting lineups</td>
</tr>
<tr>
<td>0:00</td>
<td>Tip off</td>
</tr>
</tbody>
</table>

Halftime

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:00</td>
<td>Clock starts when court is clear of teams</td>
</tr>
<tr>
<td>5:00</td>
<td>Head coach is notified of time remaining</td>
</tr>
<tr>
<td>3:00</td>
<td>Court is cleared for team warm-up</td>
</tr>
<tr>
<td>0:00</td>
<td>Second half starts</td>
</tr>
</tbody>
</table>

Directions to Rushmore Gymnasium – WWCC Campus

Coming from Interstate 80, take exit 103 and head south for approximately one mile. WWCC will be on your right-hand side. Rushmore Gymnasium is located off of the South parking lot, near the tennis courts.
Visiting Team Game Day Information – Soccer

60:00  Teams begin their warm-ups
15:00  Game rosters changed
10:00  Officials and captains meet
0:00   Game begins (currently no public address system for introductions or National Anthem)

Overtime Procedure:
5:00   Break between the end of regulation play and the start of overtime
10:00  10 minutes of sudden death play
2:00   Break if game is still tied
10:00  10 minutes sudden death play
       If game is still tied, then it ends in a tie.

Athletic Training Room Information

Western Wyoming Community College does have a certified athletic trainer on staff. The training room is available 1 ½ hours before games and for 30 minutes after games. Visiting teams should provide their own taping supplies. Visiting teams will have access to whirlpools, hot packs and ice.

Area Restaurants and Lodging Accommodations

Please visit the Rock Springs Chamber of Commerce website at www.rockspringswyoming.net for a listing of area restaurants and lodging accommodations.

Information on the Streaming of Contests

Live web streaming: Available at www.westernwyoming.edu/athletics/broadcasts.html (not currently available for soccer)

Sports Information

Visiting Radio Stations: Contact Lu Sweet, Assistant Athletic Director at least two weeks prior to the game to make necessary arrangements.

Statistics and Game Tapes: Final statistics and DVD’s will be available approximately 15 minutes after the conclusion of the contest.