REGULAR BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The regular meeting of the Western Wyoming Community College District Board of
Trustees was called to order at 7:34 p.m., Thursday, November 13, 2014 in Board
Room 3060, Rock Springs Campus, President James Roth presiding.

   B. Approval of Agenda
      1. Trustee Chadey made a motion to accept both the regular and consent
         agendas as presented. The motion was seconded by Vice President Eckman
         and was approved by vote.

II. REPORTS
   A. Associated Student Government
      Mr. Chad Kim, ASG President, gave a brief report on the activities of the group. Mr.
Kim reported that ASG currently has 18 members and 14 senators. Mr. Kim also said
that 18 clubs have been chartered so far this year. Mr. Kim said that recent activities
include a game show, a Halloween dance, and a pumpkin carving competition. Mr.
Kim went on to say that upcoming events include the 'Mission Improvable' comedy act,
a Christmas tree decorating contest, and a Christmas movie night. Mr. Kim also said
that ASG would once again be walking in the city’s Christmas parade on behalf of
WWCC. Mr. Kim said that the group is considering what they will do to ‘leave their
mark on Western’, with a committee assigned to identify the project. Mr. Kim said that
the ASG would like to see a special printer placed in the game room or perhaps in the
residence halls computer labs. Dr. Leach clarified that the printer is actually a vending
type machine that students can plug a flash drive into and print documents for a fee.
The Board thanked Mr. Kim for his report.
B. **Paraprofessional Alliance**  
Ms. Rina Martinez and Ms. DeeAnna Archuleta gave a brief report on behalf of the Paraprofessional Alliance. Ms. Archuleta reported that local grocers are being contacted to obtain the best pricing for the food purchases for the Para Pantry. Ms. Archuleta also reported that the group would be holding a fundraiser for the Tree of Sharing and a food drive. Vice President Eckman asked if dietary needs of individual students are considered when packaging food for the Para Pantry. Ms. Archuleta said that dietary restrictions have not been considered but that she would bring it up with the group. The Board thanked Ms. Martinez and Ms. Archuleta for their report.

C. **WWCC Senate**  
Mr. Mark Rembacz and Mr. Bill Bonini gave a brief report on behalf of the Senate. Mr. Rembacz reported that the Merit Pay Taskforce has been formed and has met 5 times so far. Mr. Rembacz said that all faculty and professionals are concerned about horizontal advancement. Mr. Rembacz also said that the Pay Equity Taskforce has been formed but has not met yet. Mr. Rembacz reported that the Senate had completed its work on the Academic Calendar procedure and it is now in the hands of the Policy and Procedures Committee. Mr. Rembacz went on to say that in an effort to increase communication, various forums are held each semester. Mr. Rembacz said that Dr. Farley and Dr. Freeze both conducted forums recently and Vice President Kelsey will conduct one during the first week of December. Mr. Rembacz also said that the results of the Great Colleges to Work For survey will be analyzed and that the survey is a valid measurement of employee satisfaction. Mr. Rembacz reported that the nomination for the WACCT Faculty Member of Year award from WWCC will be Mr. Paul Johnson and Ms. Kim Drane will be nominated for the WACCT Professional Staff of the Year award. Mr. Rembacz and Mr. Bonini thanked the Administration for providing the funding for the annual Winter Party. The Board thanked them for their report.

D. **Support, Disability and Counseling Center Annual Report**  
Ms. Kim Drane, SDC Director, gave the annual report for the department. Ms. Drane referred Board members to the written report and presented some highlights from that report. Ms. Drane said that Ms. Jessica Castillo has been hired as a part-time counselor and they are happy to have her. Ms. Drane also said that a paperless system for intakes, notes and disclosure forms has been developed so that all information is electronic and encrypted. Ms. Drane also reported that ADA cases continue to increase and some of the cases require more complex accommodations. Ms. Drane said that last year the number of ADA clients was 139 for the academic year and they’ve already had 160 clients so far this year. Ms. Drane also said that the center provided 32 different workshops last year. Ms. Drane reported that the ‘Open Mic Night’ for students has been successful and occurs the first Tuesday of each month. Ms. Drane also reported that the center is starting to receive data on students for this year through the ‘My Student Body’ program, which is an online course for drug, alcohol and assault awareness. Ms. Drane said that the online program had 1,226 visits last year. Ms. Drane said that the majority of accommodations done for students that require disability accommodations are in the areas of learning disabilities, depression and ADHD. Ms. Drane reported that 180 students have used the counseling service this year, compared to 115 at the same time last year. Ms. Drane went on to say that the center had 9,300 contacts with students last year, which is a duplicated headcount. Vice President Eckman asked for clarification on ADA cases
and asked why they are increasing and how the center is coping with the increase. Ms. Drane explained that ADA stands for Americans with Disabilities Act and requires that accommodations be made for the documented disability. Ms. Drane said that students often require accommodations for more than one disability and some clients have issues with domestic violence or self-harming activities like cutting. Vice President Eckman asked about veterans with injuries. Ms. Drane said that the center doesn’t see a lot of veterans with physical injuries but rather PTSD or brain injuries. Vice President Eckman asked how the center handles those clients with PTSD. Ms. Drane said that those veterans normally have their own counselor at the VA facility but that the center serves as a backup for those counselors. Treasurer Baxter commented that the center should do more alcohol-free events for students. Ms. Drane thanked the Board members for the off-schedule salary payment. The Board thanked Ms. Drane for her report.

E. Western Celebrations
Dr. Leach reported that Ms. Heidi Brown and Ms. Kathy Luzmoor recently presented at a national conference. Dr. Leach said that they presented a round table discussion titled: Problem-Based Learning: Increase Clinical Reasoning for Health Science Students at the STEMtech conference in Denver. Dr. Leach also said that WWCC students are being encouraged to apply for a NASA scholarship for Science, Technical, Engineering and Math (STEM) majors. Dr. Leach reported that WWCC’s speech and debate program is going well, with students doing very well at various tournaments. Dr. Leach read through a list of students and how they placed at recent tournaments, including several 1st, 2nd and 3rd place finishes. The Board thanked Dr. Leach for her report.

III. MINUTES
A. Approval
1. Treasurer Baxter made a motion to accept the minutes of the October 16, 2014 meeting as presented. The motion was seconded by Vice President Eckman and was approved by vote.

IV. FINANCIAL REPORTS/TRANSACTIONS
A. Clearing Accounts and Electronic Funds Transfers
Treasurer Baxter moved to ratify the Clearing Accounts as designated in the amount of $2,647,790.87 and the Electronic Transfers as designated in the amount of $581,744.79 for a grand total ratification of $3,229,535.66. Motion approved by vote.

<table>
<thead>
<tr>
<th>Clearing Accounts</th>
<th>Warrant Nos.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vouchers</td>
<td>273242 through 273963</td>
<td>$1,585,261.41</td>
</tr>
<tr>
<td>Payroll</td>
<td>174396 through 174583</td>
<td>$126,612.55</td>
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<tr>
<td>Advices</td>
<td>030044 through 030553</td>
<td>$935,916.91</td>
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<tr>
<td><strong>Total – All Clearing Account Warrants</strong></td>
<td></td>
<td><strong>$2,647,790.87</strong></td>
</tr>
</tbody>
</table>

Electronic Funds Transfers

<table>
<thead>
<tr>
<th>Payroll Tax Payments to I.R.S.</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td><strong>Payroll Tax Payments to I.R.S.</strong></td>
<td>US Bank</td>
<td>EFTPS-CHICAGO USATAXPYMT</td>
<td>$422,752.65</td>
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<tr>
<td><strong>From</strong></td>
<td>A/C# 147497000116</td>
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<td></td>
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</table>
Credit Card Payments to US Bank Corporate Payment System

<table>
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<th>From</th>
<th>To</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>US Bank</td>
<td>EFT US Bank CC Payments</td>
<td>$158,992.14</td>
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<tr>
<td>A/C# 147497000116</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bank to Bank Transfers

Investment Transfers

Total Electronic Funds Transfers $581,744.79

Total Electronic Funds Transfers

GRAND TOTAL FOR BOARD RATIFICATION $3,229,535.66

(Copies of Warrant Registers are filed in the Addendum and become a part of the official Board Minutes.)

V. RECOMMENDED ACTION

A. Old Business

1. Second Reading, Select 7000 Series Policy Revisions

   Earlier this year the Board of Trustees reviewed revisions to 7000 series policies based on suggestions from the consultant from the College Brain Trust. Several of the proposed revisions required additional research or work and are now ready for Board consideration. The Board of Trustees discussed the proposed revisions at a mini retreat on October 13, 2014. The policies being recommended for change are listed below. Below is a brief summary of each of the policies being recommended for change. Board members received three different layouts as follows:

   - The current version
   - The proposed revisions
   - A “clean” copy of the version incorporating the proposed changes

7210C Board Member Authority

   Incorporated procedure, minor language revisions.

7210G Board Member Conflict of Interest

   Incorporated procedure, minor language revisions.

7310D Board Committees

   Incorporated procedure.

7310E Western Wyoming College Foundation Board

   Incorporated procedure, added Foundation By-laws approval date.

7310F College Attorney

   Incorporated procedure, minor language revisions. Additional revisions made based on discussion at retreat.

7410E Agenda Format

   Title change, incorporated language from 7410F. Additional revisions made based on discussion at retreat.
7410F Agenda Preparation and Dissemination
Information moved to 7410E, recommend deletion.

7410J Public Participation at Board Meetings
Incorporated procedure, language revisions. Additional revisions made based on discussion at retreat.

7410L Rules of Practice Governing Hearings
Incorporated procedure.

7610A Board-Staff Communications
Incorporated procedure, language revisions. Additional revisions made based on discussion at retreat.

Recommendation:
To approve the policy revisions as submitted.

Dr. Leach gave a brief explanation of the proposed revisions. Vice President Eckman made a motion to approve the revisions as presented. The motion was seconded by Trustee Chadey and was approved by vote.

B. Consent Agenda
1. Easement Request, Questar Gas Company
In April of this year, the Board of Trustees approved a Resolution authorizing the College to grant an easement to Questar Gas Company associated with the development of the alternative high school. The easement was mailed to Questar Gas. In September, the Administration was notified by Questar that the Company’s legal department desired that a new easement using their standardized language be granted by the College. Heretofore, Questar Gas Company has always accepted the College’s easement documents prepared by the College’s legal counsel. The metes and bounds legal description does not change. There are some language changes, however, that Questar desires be made. Attached is the easement document approved by the Board in April and the easement document proposed by Questar Gas Company. One can quickly see the differences in the language. Questar Gas has added language such as valves, valve boxes, and cathodic monitoring not in the original easement. Also, the original easement provides language that the surface of the easement may be used for purposes not inconsistent with the purposes for which the easement has been granted, as determined by the Grantee (emphasis added). Questar Gas prefers more detailed language stating specifically what the College cannot do on the easement and what Questar may do on the easement. The College’s legal counsel, Galen West, has indicated that he sees no problems with the language proposed by Questar Gas Company. The Administration sees no problems as well. A new Resolution associated with this proposed new easement document is not necessary, according to Mr. West.
Recommendation:
To approve the Right-of-Way and Easement Grant proposed by Questar Gas Company as attached to take the place of the Right-of-Way and Easement Grant approved by the WWCC Board of Trustees on April 9, 2014.

2. Early Retirement Health Insurance Payment
The College’s Voluntary Early Retirement procedure provides that the College will pay for single health insurance premiums for early retirees to the same extent as paid to full time employees, provided the early retirement program is cost effective as defined in the procedure. Effective January 1, 2015, the health insurance premiums for all early retirees in the system are increasing substantially. At the current time, the State of Wyoming pays 85% of the health insurance premium for active employees via a reimbursement to the colleges; however, for early retirees, the State of Wyoming does not reimburse the colleges for premiums paid on their behalf. Effective January 1, 2015, the monthly premium for single health insurance coverage for early retirees will be $860.42. (The premium payment is effective with the December, 2014 payroll.) The current premium is $752.48. The premium will increase approximately 14.3%. The Voluntary Early Retirement Plan for those individuals making application in FY 2015 is not cost effective if the College pays the full 85% of the premium. It is necessary to reduce the contribution for new (FY 2015) early retiree applicants, as per provisions in the procedure, to 83.5%. This results in the College contribution being $718.45 for new early retirees. For existing retirees, the contribution rate remains at 85%, or $731.36.

Recommendation:
To increase the College’s monthly contribution for single health insurance premiums for existing (pre-FY 2015 applicants) early retirees by $91.75, from $639.61 to $731.36 and to provide a monthly contribution for single health insurance premiums for FY 2015 applicants for early retirement of $718.36.

Treasurer Baxter made a motion to accept the recommendations from Administration on the consent agenda. The motion was seconded by Trustee Chadey and was approved by vote.

C. New Business
1. First Reading, New Policy, Field Trips and Student Travel
As the Board is aware, the College is in the process of reviewing all policies with the assistance of the College Brain Trust. In addition to reviewing all existing policies, new policies are being developed as needed. The proposed new policy on Field Trips and College-Sponsored Travel was approved by the Policies and Procedures Committee, was presented for all employee comment in May, 2014, was approved by the President and was reviewed by legal counsel in October, 2014. The new policy will be in the 5000 Series. The associated procedure is being provided for informational purposes only.

Recommendation:
None. First Reading Only, No Action Required.
Vice President Freeze gave a brief explanation of the proposed new policy, stating that no action is requested at this time. Vice President Freeze explained that student travel is increasing and the policy is needed. President Roth asked that a copy of the Student Conduct policy be provided to Board members as that policy is referenced in this one. President Roth also expressed concern on the transportation rules and asked about travel that isn’t tied directly to a specific class. Vice President Freeze said that the travel policy includes a statement that if travel is advertised as being College sponsored then the permission of the appropriate Vice President must be obtained prior to the trip. President Roth commended Vice President Freeze on her extensive work on the proposed policy.

2. **Sole Source Purchase, Kenworth Semi**
The Diesel and Heavy Equipment Technology program has requested the purchase of a 2010 Kenworth W900 Commercial Highway Tractor/Truck. This is an important instructional tool that will be used in both the Diesel and Heavy Equipment Technology program and the Commercial Driver’s License (CDL) course at Western. The cost of this vehicle is $71,700. It provides modern equipment for the Diesel program, as well as a vehicle to train persons interested in obtaining their Commercial Driver’s License. As the vehicle is used, and meets all of our technical needs, we are requesting a sole source purchase. All funding for this purchase will come via WWCC’s Perkins Grant; this grant provides funding expressly for the support of Career and Technical programs at Western. The Administration recommends approval of this purchase.

**Recommendation:**
To authorize the administration to purchase a 2010 Kenworth W900 Commercial Highway Vehicle from the Kenworth Sales Company in Salt Lake City, Utah, for $71,700 as a sole source purchase using Perkins funds.

Vice President Farley gave an explanation of the requested sole source purchase, stating that the semi would be used for both the Diesel Technology program and for CDL training. Trustee Chadey made a motion to approve the sole source purchase of a 2010 Kenworth W900 as described. The motion was seconded by Treasurer Baxter. Vice President Eckman asked how many miles are on the semi. Mr. Steve Sanders, Instructor of Diesel Technology, responded that the semi has 644,000 miles on it. Vice President Eckman asked if the College owns both a flat-bed and an enclosed trailer so that students in the CDL program can learn to back trailers properly. Mr. Sanders said that the College owns a flat-bed trailer but not an enclosed one. President Roth asked for clarification on the CDL program. Dr. Leach said that the College will implement its own program and that this particular semi had factory-installed seating in the sleeper compartment that is required for CDL training. Treasurer Baxter asked if other bids were solicited. Mr. Sanders said that he requested a list of potentially suitable semi’s from all the major brands but that this Kenworth was the only suitable semi available. Mr. Sanders said that a semi with the standard sleeper compartment would need to be retrofitted with seats as required for a CDL program and that any such installation would be after-market and very expensive. The motion was approved by vote.
3. Rank and Horizontal Advancements

Board Policy 4220B, last revised in June 2004, provides for horizontal and rank advancement in recognition of exceptional performance in professional accomplishments and contributions in three areas:

- Primary Job Performance
- Contributions to WWCC above Primary Job Requirement
- Contribution apart from WWCC in service to the profession and/or to the community

For professional staff, advancement is defined as salary increase only; for full-time instructional staff, advancement may be defined as both a salary increase and rank promotion. These advancements are not a reward for longevity.

This year the Professional Standards Board (PSB) for Rank and Horizontal Advancement reviewed sixteen (16) applications and is recommending that sixteen (16) applicants be awarded a horizontal promotion. The committee recommends that the following individuals be advanced:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program Area</th>
<th>From Column</th>
<th>To Column</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Pauley</td>
<td>Math/Science/Engineering</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Leesa Lee</td>
<td>Office Information Systems</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Gena Moser-Clark</td>
<td>Technology &amp; Industry</td>
<td>I</td>
<td>II</td>
</tr>
<tr>
<td>Kim Drane</td>
<td>Student Success Services</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Carla Hester-Croft</td>
<td>Information Technology</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Stacie Lynch-Newberg</td>
<td>Developmental Studies</td>
<td>III</td>
<td>IV</td>
</tr>
<tr>
<td>Stephen Miraglia</td>
<td>Social Sciences/Fine Arts</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Heidi Brown</td>
<td>Nursing</td>
<td>I</td>
<td>II</td>
</tr>
<tr>
<td>Bret Zerger</td>
<td>Student Success Services</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Will Clark</td>
<td>Math/Science/Engineering</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Liane Lamb</td>
<td>Developmental Studies</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Cindy Hafner</td>
<td>Aquatic Center</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Stephen Schutten</td>
<td>Math/Science/Engineering</td>
<td>I</td>
<td>II</td>
</tr>
<tr>
<td>Rocky Barney</td>
<td>Math/Science/Engineering</td>
<td>II</td>
<td>III</td>
</tr>
<tr>
<td>Sunny Thomas</td>
<td>Nursing</td>
<td>I</td>
<td>II</td>
</tr>
<tr>
<td>Doug Bunn</td>
<td>Business</td>
<td>II</td>
<td>III</td>
</tr>
</tbody>
</table>

All of these applicants are being recommended by the committee for advancement because policy requires that all applicants awarded a mean score of 90 or more points by the Professional Standards Board be recommended for advancement by the PSB.

Recommendation:
To approve the above described horizontal advancements for FY 2015.

Dr. Leach gave an explanation of the requested rank and horizontal advancements. Vice President Eckman made a motion to approve the rank and horizontal advancements as presented. The motion was seconded by Trustee Spicer and was approved by vote. Dr. Leach then asked Associate
Vice President Budd to list the Paraprofessionals who were awarded the Paraprofessional Incentive Award this year, stating that the Board does not approve these awards. Associate Vice President Budd listed the Paraprofessionals who received the PIA this year.

4. Early Release from Contract, Director of Financial Aid
Mr. Javier Flores has tendered his resignation from his full-time position as the Director of Financial Aid effective December 31, 2014. Mr. Flores has worked for the College since September, 2011. Mr. Flores is requesting an early release from his employment contract. The administration supports Mr. Flores’ request. We would like to extend our best wishes for his future success.

Recommendation:

To accept Mr. Flores’ resignation from full-time employment effective December 31, 2014.

Vice President Freeze gave a brief explanation of the early contract release request. Treasurer Baxter made a motion to accept Mr. Flores’ resignation effective December 31, 2014. The motion was seconded by Vice President Eckman and was approved by vote.

5. Approval of Strategic Plan Update
Western Wyoming Community College has had a board-approved Strategic Plan in place since 2009; the current Strategic Plan was approved by the Board in May 2013. As an accredited institution in good standing with the Higher Learning Commission, strategic planning aligns the institution with the Commission’s expectations for accredited institutions: Criterion Five: Resources, Planning, and Institutional Effectiveness; Core Components 5C and 5D: 5C. The institution engages in systematic and integrated planning, and 5D. The institution works systematically to improve its performance. Beginning in the spring of 2013, the College has developed an ongoing Strategic Plan using an integrated process that combines the AQIP Systems Portfolio Appraisal Feedback, current action projects, and the many other efforts across the campus that are already in motion. In addition, budget and resource considerations are included in the process to ensure that the College has the support to embark on the necessary strategic directions. The draft of the year-one update to the 2013-2016 Strategic Plan was provided to Board members. This is a three year Strategic Plan where the first year will be fully operationalized in 2013-2014 and the second and third years developed accordingly. Further, the intent is for the Strategic Plan to have a rolling third year, which will ensure a relevant and current strategic plan. The development of this Strategic Plan was a cross-institutional effort conducted via the leadership of the previous AQIP Systems Portfolio Co-Chairs as well as a few replacements and students. The Strategic Themes were developed in a three hour workshop on February 5, 2013, using a consensus democracy method with balloting. In March and April, the draft Strategic Themes were sent to multiple representative groups to develop the list of objectives for each Theme. After an iterative process, the Strategic Themes were finalized along with a set of Objectives to achieve the Strategic Themes. Updates to the strategic plan
have occurred in the summer and fall of 2014. First-year results were drafted by the Vice Presidential Team in August 2014 and approved by Western Leadership Council. Additional themes, objectives, and tactics were added by Western Leadership Council in August 2014.

Recommendation
To approve the Western Wyoming Community College 2013-2016 Strategic Plan: Year One Update and to authorize the Administration to operationalize and implement new aspects of the plan.

Ms. Dianna Renz, Director of Planning and Improvement, gave an explanation of the Strategic Plan Update, stating that the intent is to create a ‘rolling plan’ that adds one year to the plan each year so that the plan is always a three-year plan. Trustee Chadey made a motion to approve the Year One Update as presented. The motion was seconded by Trustee Spicer. President Roth asked for additional clarification on the rolling plan. Ms. Renz responded that instead of having a three-year plan that is closed out at the end of the three year period and the subsequent development of a new three-year plan, the plan will have the first year closed out and an additional year added so that it is always a three-year plan. Ms. Renz went on to say that some projects will be completed, others added and some ongoing. Ms. Renz said that the intent is to create an ‘evergreen’ plan. The motion was approved by vote.

VI. INFORMATION/PROPOSALS
A. Visiting Delegations
   None

B. Questions/Media/Public
   Mr. Matt Naber, Rocket Miner, asked for clarification on AQIP and also for Ms. Kim Drane’s position title.

C. President/Staff
   Vice President Kelsey said that the Administration has been concerned for some time about the possible degradation of the copper piping in the older residence halls. Vice President Kelsey said that sections of the piping were removed and sent to a testing facility. Vice President Kelsey reported that the test results show that the piping is fine and that the problems are being caused by dissimilar metals in the recirculating pumps. Vice President Kelsey said that the pumps need to be replaced. Vice President Kelsey also said that the testing facility said that the copper pipes are in no worse condition than any other 40 year old building.

   Dr. Leach asked that the mini retreat scheduled for December 9th be moved to December 4th. All Board members present agreed to the date change.

D. Trustee Questions/Topics
   None

E. Topics for Future Workshop Agendas
   1. Facility Tours
   2. BOCES Reports
F. Executive Session - Legal/Personnel
Vice President Eckman made a motion to enter into Executive Session for personnel reasons, stating that no action would be taken following the Executive Session. The motion was seconded by Treasurer Baxter and was approved by vote. The regular meeting was recessed at 8:40 p.m.

VII. CALENDAR OF FUTURE EVENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov. 11</td>
<td>Board Mini Retreat</td>
<td>Board Conference Room 3071</td>
</tr>
<tr>
<td>5:30 p.m.</td>
<td></td>
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<tr>
<td>Nov. 13</td>
<td>Regular Board of Trustees Workshop</td>
<td>Board Conference Room 3071</td>
</tr>
<tr>
<td>6:00 p.m.</td>
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</tr>
<tr>
<td>Nov. 13</td>
<td>Regular Board of Trustees Meeting</td>
<td>Board Room 3060</td>
</tr>
<tr>
<td>7:15 p.m.</td>
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<tr>
<td>Nov. 27-28</td>
<td>WWCC Holiday</td>
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</tr>
<tr>
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</tr>
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</tr>
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<td>5:30 p.m.</td>
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</tr>
<tr>
<td>7:15 p.m.</td>
<td></td>
<td></td>
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<tr>
<td>Dec. 22 - Jan. 4</td>
<td>WWCC Campus Closed</td>
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</table>

VIII. ADJOURNMENT
President Roth reconvened the regular meeting at 9:05 p.m. Having no further business to act on, President Roth adjourned the regular meeting at 9:06 p.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

_____________________________
Kandy Frink

__________________________________
WWCC Board President

__________________________________
WWCC Board Secretary