REGULAR MEETING MINUTES
October 10, 2013

Trustees Present:
George Eckman, Vice President
Lynne Chadey, Secretary
Richard Baxter, III
Dick Boettcher
James Roth

Also Present:
Dr. Karla Leach, College President
Marty Kelsey, VP for Administrative Services
Jackie Freeze, VP for Student Success Services
Lou Flaim, VP for Student Learning
Carla Budd, Assoc. VP for Administrative Services
DeeAnna Archuleta
Nancy Johnson

Trustees Absent:
Nish Ferrero
Doug Bunn
Susan Pauley
Sarah Pauley
Paul Murray
Kandy Frink

REGULAR BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The regular meeting of the Western Wyoming Community College District Board of
      Trustees was called to order at 7:30 p.m., Thursday, October 10, 2013 in Board Room
      3060, Rock Springs Campus, Vice President George Eckman presiding.

   B. Approval of Agenda
      1. Trustee Boettcher made a motion to accept both the consent and regular
         agendas as presented. The motion was seconded by Trustee Baxter and was
         approved by vote.

II. REPORTS
   A. Associated Student Government
      None

   B. Paraprofessional Alliance
      Ms. DeeAnna Archuleta gave a brief report on behalf of the Paraprofessional Alliance.
      Ms. Archuleta reported that a recent 50/50 raffle raised $232 that will be used for the
      Para Pantry and the Tree of Sharing. Ms. Archuleta also said that a mood boosting
      activity is currently being held with a Halloween theme of “You’ve been booed”. Ms.
      Archuleta said that additional fundraising for the annual Para Pantry will start soon.
      The Board thanked Ms. Archuleta for her report.

   C. WWCC Senate
      Ms. Sarah Pauley gave a brief report on behalf of the WWCC Senate. Ms. Pauley
      reported that the Senate is working on its AQIP project, which involves clearly
      articulating the desire and process for broad based involvement in decision making.
      Ms. Pauley said that the Senate will also be analyzing data from the ‘Great Colleges to
Work For’ survey results. Trustee Roth asked when the survey data analysis would be complete. Associate Vice President Budd said that the expanded report has been ordered but that work cannot commence until the report is received. The Board thanked Ms. Pauley for her report.

D. **Distance Education**

Ms. Nancy Johnson, Director of Distance Education, gave the annual report for the department. Ms. Johnson reported that Outreach faculty and staff participate in in-service sessions twice a year. Ms. Johnson said that Mr. John Freeman’s position, High School Transitions Coordinator, is now under her supervision and that Mr. Freeman meets with high schools in our service area and oversees the dual and concurrent programs for local schools. Ms. Johnson also said that a Blackboard help line was implemented in May. Ms. Johnson reported an increase in internet FTE’s and a decrease in face-to-face outreach courses. Ms. Johnson said that she will be looking at ways to mitigate online courses competing with face-to-face courses in the outreach centers. Ms. Johnson also reported that the Distance Education department provides support for Smarthinking and Collaborate software. Ms. Johnson said that other staffing changes include adding Ms. Megan Gabol as the Office Assistant and a new outreach director in Pinedale, Mr. Ward Wise. Trustee Roth commented that he had met Mr. Wise and that he was exuberant about the in-service training he had received. The Board thanked Ms. Johnson for her report.

E. **UW Transfer**

Vice President for Student Learning Lou Flaim gave a brief report on how WWCC students perform after they transfer to UW. Vice President Flaim said that while the GPA data is useful, he will present the data in the context of our Guiding Principles frame our commitments and services to students that allow them to perform at a high level after transferring from WWCC. “Learning is Our Purpose” is evidenced by our program review process, adding new programs as needed, up-to-date curriculums and offerings and appropriate faculty credentialing. “Students are Our Focus” reflects the high graduation rates, transfer rates and number of courses/sections offered. Vice President Flaim reported that WWCC is the 3rd largest provider of UW students. Vice President Flaim also said that 858 courses/sections were offered in Fall of 2011, 876 in Fall of 2012 and 843 so far this semester. “Employees are Our Most Important Resource” is evidenced by the success of the faculty mentoring program and the adjunct faculty liaison working to have more one-on-one contact. “The Community is Our Partner” principle is seen in our commitment in programs and curriculum for workforce development. “Adapting to Change Defines our Future” can be affirmed in the addition of 10 new faculty, 2 new division chairs and the fact that 43% of our faculty have been here five years or less. This level of new faculty members brings a fresh perspective and new ideas to WWCC. “Ethical Standards Guide our Actions” is evidenced by the grievance reviews and processes and student evaluations. The Board thanked Vice President Flaim for his report.

F. **HLC Site Visit Update**

Ms. Nish Ferrero, Accreditation Liaison Officer, gave a brief update on the upcoming site visit. Ms. Ferrero reported that all required reports have been submitted, we are collaborating with the visiting team and have provided them with a sample agenda of their visit. Ms. Ferrero said that the visiting team is reviewing the sample agenda and will make any changes they think necessary. Ms. Ferrero reported that the team will
visit the Evanston and Kemmerer outreach offices on Tuesday, October 22, will be in Rock Springs on October 23 and 24, and will visit the Rawlins outreach on Friday, October 25. Vice President Eckman encouraged all Board members to attend as many meetings with the visiting team as they are able to accommodate. The Board thanked Ms. Ferrero for her update.

G. Western Celebrations
Dr. Leach reported on a few recent accolades. Dr. Leach said that WWCC had been named by Washington Monthly as a top ten college in its annual College Guide. Dr. Leach also reported that Dr. Bud Chew has been invited to take two students to Hawaii to present some of their INBRE studies. Dr. Leach also reported that WWCC’s Volleyball team is ranked 5th in the nation.

III. MINUTES
A. Approval
1. Secretary Chadey made a motion to accept the minutes of the September 10, 2013 Special meeting, the minutes of the September 12, 2013 Regular meeting and the minutes of the September 16, 2013 Special meeting as presented. The motion was seconded by Trustee Baxter and was approved by vote.

IV. FINANCIAL REPORTS/TRANSACTIONS
A. Clearing Accounts and Electronic Funds Transfers
Acting Treasurer Baxter moved to ratify the Clearing Accounts as designated in the amount of $3,993,035.29 and the Electronic Transfers as designated in the amount of $476,658.97 for a grand total ratification of $4,469,694.26. The motion was seconded by Trustee Boettcher and was approved by vote.

<table>
<thead>
<tr>
<th>Clearing Accounts</th>
<th>Warrant Nos.</th>
<th>Amount</th>
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<tr>
<td>Vouchers</td>
<td>262572 through 264285</td>
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<tr>
<td>Payroll</td>
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<td>Advices</td>
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<td>Total – All Clearing Account Warrants</td>
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**Electronic Funds Transfers**

**Payroll Tax Payments to I.R.S.**

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**Credit Card Payments to US Bank Corporate Payment System**

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**Bank to Bank Transfers**

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**Investment Transfers**

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**Total Electronic Funds Transfers**

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<tr>
<th></th>
<th></th>
<th>$476,658.97</th>
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</thead>
</table>
GRAND TOTAL FOR BOARD RATIFICATION $4,469,694.26

(Copies of Warrant Registers are filed in the Addendum and become a part of the official Board Minutes.)

V. RECOMMENDED ACTION
A. Old Business
   1. Second Reading, Policy 6130A, Credit Hour Policy
      Western has been doing review and clean-up of items in preparation for the Higher Learning Commission visit in October. The Federal Compliance Guidelines have been updated in the last year to include a requirement that each institution must have a policy on credit hours. This policy must discuss how we determine “seat” time and equivalencies for alternative delivery. Western has had guidelines in place and published in the College Catalog for many years but did not have them in Policy Format. We want to be fully compliant with HLC guidelines and Federal Compliance Requirements. The new policy for defining delivery options and associated credit was taken to the Policies and Procedures Committee, reviewed and approved on August 29, 2013. As a part of the policy review process, we will be further reviewing this and other policies in the 6000 series this year and this is a preliminary policy at this time. Additional changes may be forthcoming in the coming year as a wider audience gets to review these options and ensure that they are all-inclusive. This Policy will probably also be split into a policy statement accompanied by the procedure when new guidelines are in place.

      Recommendation
      To approve the new Policy 6130A as described.

      Vice President Freeze gave a brief explanation of the proposed new policy. Trustee Baxter made a motion to approve Policy 6130A as described. The motion was seconded by Trustee Boettcher and was approved by vote.

   2. Second Reading, Procedure 5250A, Requirements for Degrees and Certificates
      Western has been doing review and clean-up of items in preparation for the Higher Learning Commission visit in October. Our graduation procedure required students to complete 14 credit hours in order to receive their degree from Western. The HLC requirement is now a minimum of 15 credit hours from the awarding institution. This does not have a significant impact on student success. In FY13, no student graduated with only 14 credit hours from Western. We want to be fully compliant with HLC guidelines and make sure that students have timely notice of the change in the minimum hours requirement. The procedure change to require 15 instead of 14 credit hours from Western for the degrees was taken to the Policies and Procedures Committee, reviewed and approved on August 29, 2013. As a part of the policy review process, we will be further reviewing this and other policies in the 5000 series this year so this is the only change being made at this time. Additional changes may be forthcoming in the coming year.

      Recommendation
      To approve the revisions to Procedure 5250A as presented.
Vice President Freeze gave a brief explanation of the proposed revisions. Secretary Chadey made a motion to approve the revisions to Procedure 5250A as presented. The motion was seconded by Trustee Roth and was approved by vote.

B. Consent Agenda

1. Authorization to Solicit Proposals, Blanket Insurance Coverage
Board Procedure 3410A provides that the College should solicit proposals every three years. It is time to once again solicit proposals for property, crime, liability and other related coverages. The Administration intends to retain the services of Steven A. Pfeiffer, CPCU, ARM, CRM, Pfeiffer Consulting Group, LLP, Murray, Utah. Mr. Pfeiffer has helped prepare our specifications the past several times we have solicited proposals. He is a very knowledgeable consultant. The new Board Procedure now provides that the Board will review insurance coverages once a year. It will be necessary for the Board to do this before solicitations are sent out. The Administration will work with Mr. Pfeiffer and the College’s agent from HUB International to review the current specifications. It is anticipated that solicitations will be sent out shortly after the first of the new year.

Recommendation
To authorize the Administration to solicit proposals for blanket insurance coverages as described above.

2. GEAR Up Grant Approval
The GEAR UP Grant was renewed in September 2011 as a seven year state-wide grant that is re-approved annually based upon successful progress of the program and use of the grant dollars. We have been granted continued approval from the State GEAR UP Grant Manager and the Federal Program Officer. This is the third year in the new seven-year grant cycle of this program. This program serves students from 7th grade through the freshman year of college. The grant has allowed us to serve more than 400 students across the five-county service area. We have outstanding employees throughout our service area and are pleased with the support and interest we have received from the school districts. We are looking forward to another year of activity and involvement for students and their parents. For FY14, WWCC will maintain the largest program in the State and will continue to serve our five-county service area.

Recommendation
That the Board accept funds for the GEAR UP FY2014 grant in the amount of $490,590 and give authority to spend the monies for the purposes as specified in the grant, and increase the federal fund by $490,590.

Secretary Chadey made a motion to approve the recommendations from the Administration on the consent agenda. The motion was seconded by Trustee Boettcher and was approved by vote.
C. **New Business**

1. **Approval of Policy Renewal Resolution**

   WWCC has been in the process of a comprehensive review of policies and procedures. In the interest of furthering that effort, a consultant from the College Brain Trust was hired to assess and suggest a process for the review. Part of the proposal included a recommendation that the Board of Trustees formally adopt a resolution reflecting their intent and separating policy from procedure. Discussion between the Board and the consultant at the September 12, 2013 workshop reinforced that the Board approves policy and that policy defines general goals and standards for acceptable practice. The discussion also reinforced that the Board needs to clearly delegate responsibility for procedures to the College President. The WWCC Policies and Procedures committee met on September 26 and believes that the first step in implementing the suggestions from the consultant would be for the Board of Trustees to approve a formal resolution.

   **Recommendation**

   To approve the following resolution:

   A RESOLUTION TO AFFIRM THE WESTERN WYOMING COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES’ RESPONSIBILITY TO APPROVE BOARD POLICY WHILE DELEGATING AUTHORITY AND RESPONSIBILITY FOR DEVELOPMENT AND APPROVAL OF COLLEGE PROCEDURES TO THE COLLEGE PRESIDENT; THAT THE RELATED POLICIES AND PROCEDURES BE AMENDED TO REFLECT THIS PRINCIPLE AND THAT THE REVISED POLICY BE SUBMITTED TO THE BOARD FOR APPROVAL.

   Dr. Leach gave an explanation of the proposed resolution, stating that this is the first step in implementing the comprehensive review process suggested by the consultant. Trustee Boettcher made a motion to approve the resolution. The motion was seconded by Secretary Chadey. A short discussion ensued regarding the premise that the Board approve only policy and not procedure. Vice President Eckman said that he would vote in opposition of the resolution solely because it eliminates Board approval on procedures. Trustee Roth said that while he would support the resolution, he expects that the Board will add language to any forthcoming policy revisions to alleviate the concerns. Vice President Eckman asked Ms. Frink to poll each Board member for his/her vote. The roll results were: Trustee Baxter, Nay; Secretary Chadey, Aye; Vice President Eckman, Nay; Trustee Boettcher, Aye; Trustee Roth, Aye. The motion was approved by vote.

2. **Rank Advancements, FY2014**

   Board Policy 4220B, last revised in June 2004, provides for horizontal and rank advancement in recognition of exceptional performance in professional accomplishments and contributions in three areas:

   - Primary Job Performance
   - Contributions to WWCC above Primary Job Requirement
   - Contribution apart from WWCC in service to the profession and/or to the community
For professional staff, advancement is defined as salary increase only; for full-time instructional staff, advancement may be defined as both a salary increase and rank promotion. These advancements are not a reward for longevity. As the Board is aware, no monetary awards were budgeted for FY2014 although rank promotions will still be considered. This year the Professional Standards Board (PSB) for Rank and Horizontal Advancement reviewed four (4) applications and is recommending that four (4) applicants be awarded a rank promotion. The committee recommends that the following individuals be advanced:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program Area</th>
<th>Current Rank</th>
<th>New Rank</th>
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<tbody>
<tr>
<td>Sarah Pauley</td>
<td>Math/Science/Engineering</td>
<td>Assistant Professor</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Leesa Lee</td>
<td>Office Information Systems</td>
<td>Assistant Professor</td>
<td>Associate Professor</td>
</tr>
<tr>
<td>Gena Moser-Clark</td>
<td>Technology &amp; Industry</td>
<td>Instructor</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Carla Hester-Croff</td>
<td>Information Technology</td>
<td>Assistant Professor</td>
<td>Associate Professor</td>
</tr>
</tbody>
</table>

All of these applicants are being recommended by the committee for advancement because policy requires that all applicants awarded a mean score of 90 or more points by the Professional Standards Board be recommended for advancement by the PSB.

Recommendation
To approve the above described rank advancements for FY 2014.

Dr. Leach gave an explanation of the proposed rank advancements. Trustee Baxter made a motion to approve the rank advancements as described for FY 2014. The motion was seconded by Trustee Boettcher. Vice President Eckman said that he supports the rank advancements and regrets that no salary increase will be given in conjunction with the advancement. Vice President Eckman also said that it is ironic that while the community colleges were prohibited from giving salary increases, UW has asked for a 4% salary increase which will likely be granted. Dr. Leach said that the community college presidents are aware of UW’s request and have been talking to the Governor about the inequity. The motion was approved by vote.

3. FY14 Empowering Parents ETSS Grant (Formerly Dads Making a Difference Grant)
WWCC has been awarded an Empowering Parents Grant in the amount of $156,641.00. The funding period for this grant is from October 1st, 2013 to August 15th, 2014. This grant funds salary and benefits for the project manager as well as tuition and fees, books, tools/training materials, marketing and recruiting for the Dad’s Program.

Recommendation
To accept the Empowering Parents ETSS Grant, formerly called Dad’s Making a Difference, second year funding in the amount of $156,641.00, and grant the authority to spend the monies for the purposes specified in the grant proposal and increase the College’s federal funds by that amount.
Vice President Flaim gave a brief explanation of the grant. Secretary Chadey made a motion to accept the ETSS Grant as described above. The motion was seconded by Trustee Baxter and was approved by vote.

4. **Approval of Change Order No. 7, Ascent Construction Company, Workforce Training Building**

Board Procedure 3310A, Contracts & Agreements, provides that the Board of Trustees must approve all change orders $10,000 and greater associated with all contracts originally approved by the Board. The City of Rock Springs Fire Department is requiring a change in the plans associated with the installation of a Fire Department Connection (FDC) adjacent to the new Workforce Training Building. The FDC provides for additional water from a fire truck for fire suppression purposes should water from the fire hydrant prove insufficient. A set of stairs from the roadway down to the building is now being required by the City with hand rails and landings. The stairs were not included in the original plans. Plan One Architects does not believe the stairs are required by code. The Fire Chief indicates the stairs are needed for fire fighter safety. The fencing in the area must be modified in the area as well and a gate must be installed. Moreover, the requirement of adding the stairs will necessitate some grading modification. It is unlikely the FDC will ever be used; however, it is required by code and was in the original plans. The cost to do this additional work is $11,107.28. Plan One Architects believes the cost is fair and reasonable.

**Recommendation**
To approve Change Order No. 7 to the contract between the College and Ascent Construction Company in the amount of $11,107.28 in connection with the installation of stairs and related work as described.

Vice President Kelsey gave a brief explanation of the proposed change order. Trustee Boettcher made a motion to approve the change order as described. The motion was seconded by Trustee Baxter and was approved by vote with Trustee Roth voting “Nay”.

5. **Use of College Facilities for Wyoming State Quilting in June 2015**

The Wyoming State Quilting Guild holds its annual conventions around the state using college facilities. In 2010, the annual convention was last held at Western Wyoming Community College. At that time, Western honored the agreement to host the event at minimal cost and provided residence halls space at the rate of $25 per night. They had booked our facility two years in advance so were grandfathered in regarding housing rates and use of the facility on weekends. In 2009, Western purchased the former Wingate Hotel and converted it to Aspen Mountain Hall. At that time the College Board agreed to not compete with local hotels by operating the residence halls as a hotel. The one exception occurred in 2012 when the County and City asked Western to provide overflow hotel space during the National High School Finals Rodeo. In June of 2013, the Guild approached the College to once again host the event in June 2015. Below is a spreadsheet associated with this activity provided that we allow the use of the residence halls (highlighted in green) at the rate they have requested:
Wyoming State Quilting Guild in Rock Springs, June 25-28, 2015

**Requested Services:**
- Theater @ $200/day: $800.00
- Theater Staff @ $8.50/hr: $2,380.00
- Gym @ $200/day: $800.00
- Atrium - No Charge: $0.00
- 10 Classrooms - No Charge: $0.00
- **Res Hall Rooms @ $25/night**: $7,500.00

**Total Charge to Guild:** $11,480.00

**WWCC Provided Services:**
- Theater Staff: $2,380.00
- Res Hall Rooms @ $25/night: $7,500.00
- Conference Staff Weekend Coverage: $1,800.00
- Custodial Staff Weekend Coverage: $1,560.00
- Custodial Staff Gym Preparation: $320.00
- Security Staff Weekend Coverage: $2,664.00
- A/C for RS Campus @ $2500/day: $7,500.00

**Cost to WWCC to Host Event:** $23,724.00

**Cost Difference:** -$12,244.00

Based on three forms of reasoning, the College President denied the request for the event in 2015:

- The College’s agreement to not compete with local hotels.
- In this time of increased budget pressure, the College must make strong business decisions when agreeing to supporting external entities.
- This also requires an exception to the no events on weekends in the summer policy.

The organization has contested the decision and at the request of a community member, the College President reversed her decision on hosting the event; however, she maintains her position on not providing space in the residence halls at the price of $25 per night. Additionally, the use of the Theatre will not be known until 2014 for the Summer of 2015, due to the growth and new leadership of the Summer Children’s Theatre Program in cooperation with the Sweetwater County BOCES. The organization continues to contest the residence halls use at $25 per night because the other colleges have provided this service and Western provided the service in 2010 based on a 2008 commitment.

**Recommendation**
To (grant/deny) the Wyoming State Quilting Guild access to College facilities for use in June 2015.
To (grant/deny) the Wyoming State Quilting Guild use of the residence halls during the event at (determine price).

Dr. Leach gave a brief explanation of the request from the Wyoming State Quilting Guild. Trustee Boettcher asked for clarification on Dr. Leach’s position. Dr. Leach said that she had originally denied the request for both the use of the facility and the residence hall rentals but then reversed her decision on the use of the facility after a request from a community member. Trustee Boettcher commented that in our current economic condition, it is very hard to justify hosting an event that will cost the college over $12,000. Trustee Baxter asked Dr. Leach to confirm that the current status is that we have offered to host the event itself but not to allow residence hall rentals at a rate of $25 per night. Dr. Leach said that is correct. Trustee Baxter asked if the group had rejected that offer. Dr. Leach directed the Board members to the letter received from Co-Chair Nena James which states that if residence hall rentals are not offered, the event will not be held at WWCC or in Rock Springs at all. Secretary Chadey asked about the assertion that other community colleges in the state are not only hosting the event, but also providing residence hall rentals and whether they have issues with their local hotels protesting the rentals. Dr. Leach said that she had not been in contact with any of the other colleges mentioned in the letter and does not know what arrangements they may have made. Secretary Chadey made a motion to allow the Wyoming State Quilting Guild to hold their 2015 event on campus. The motion was seconded by Trustee Boettcher and was approved by vote with Trustee Roth voting “Nay”. Secretary Chadey made a motion to allow the rental of residence hall rooms at a rate of $25 per night. The motion was seconded by Trustee Boettcher and failed with a unanimous “Nay” vote.

VI. INFORMATION/PROPOSALS
A. Visiting Delegations
None

B. Questions/Media/Public
Mr. Paul Murray, Rock Springs Rocket Miner, asked for clarification on the workshop, specifically on the guests from Evanston and the reason for their attendance. Dr. Leach said that the guests were from the Evanston BOCES Board and they had been invited to meet face-to-face with the WWCC Board to discuss anything they would like to discuss. Mr. Murray asked for more information on the instructor qualification concerns that the BOCES Board raised. Dr. Leach responded that the concern is regarding the Higher Learning Commission requirement that all instructors who teach any class for college credit be Master’s degree qualified in their discipline. Dr. Leach said that requirement will force the colleges to offer some kind of incentive to high school instructors to meet the requirements in order to offer dual and/or concurrent courses to high school students and that such an incentive would have to be at the state level. Mr. Murray then asked for clarification on the Policy Resolution passed earlier in the evening. Dr. Leach said that the resolution will allow WWCC to move forward with a proposed comprehensive review of its policies and procedures. Mr. Murray asked for clarification on the result of the vote for the Wyoming State Quilting Guild’s request. Vice President Eckman said that the Board had approved the use of
the facility by the group but the motion to allow the rental of residence hall rooms was defeated.

C. President/Staff
Associate Vice President Budd reported that a safety audit would be conducted on November 6-7 by the same company that provided the in-service presentation on dealing with an active shooter situation. Associate Vice President Budd said that a report on the audit will be available in December.

D. Trustee Questions/Topics
Trustee Roth reminded the Board about the WACCT summit on October 17 in Laramie and encouraged all to attend. Trustee Roth said that the Complete College America agreement would be presented during the summit.

Trustee Roth reported that he had spoken with WCCC Director Jim Rose about the role of advisors and faculty, the differences in the capabilities and competence in advising versus teaching and mentoring of faculty to improve their skills in advising. Vice President Freeze said that advising is critical to the institution and that it is imperative that the advisors are skilled and knowledgeable. Vice President Freeze said that WWCC has an advising committee, multiple trainings and a new director in the ACE IT center. Trustee Baxter asked if advisor training is mandatory. Vice President Freeze said that yes it is mandatory.

E. Topics for Future Workshop Agendas
1. Facility Tours
2. BOCES Reports

F. Executive Session - Legal/Personnel
Dr. Leach said that an Executive Session would be required for personnel issues, although no action would be conducted afterwards. Secretary Chadey made a motion to adjourn the regular meeting to enter into Executive Session for personnel issues. The motion was seconded by Trustee Roth and was approved by vote. The regular meeting was adjourned at 9:00 p.m.

VII. CALENDAR OF FUTURE EVENTS

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<td>Oct. 10</td>
<td>Regular Board of Trustees Workshop</td>
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<td>6:00 p.m.</td>
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<tr>
<td>Oct. 10</td>
<td>Regular Board of Trustees Meeting</td>
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<tr>
<td>7:15 p.m.</td>
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<td>Oct. 17</td>
<td>WACCT Community College Conference</td>
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<td>Laramie, Wyoming</td>
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<td>Oct. 18</td>
<td>WCCC Meeting</td>
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<td>Laramie, Wyoming</td>
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<td>Oct. 18</td>
<td>WWCC Holiday</td>
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<tr>
<td>Oct. 23-25</td>
<td>HLC Site Visit</td>
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<tr>
<td>Nov. 14</td>
<td>Regular Board of Trustees Workshop</td>
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<tr>
<td>6:00 p.m.</td>
<td>Room 3071</td>
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VIII. ADJOURNMENT
Vice President Eckman reconvened the regular meeting at 10:15 p.m. Having no further business to act on, Vice President Eckman adjourned the regular meeting at 10:16 p.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

__________________________________
Kandy Frink

__________________________________
WWCC Board President

__________________________________
WWCC Board Secretary