REGULAR MEETING MINUTES
April 8, 2010

Trustees Present:
James Roth, President
Clark Stith, Secretary
George Eckman
John Freeman

Also Present:
Dr. Karla Leach, College President
Marty Kelsey, VP for Administrative Services
Ken Fitschen, VP for Student Learning
Laurie Watkins, Assoc. VP for Student Success Services

Trustees Absent:
Carla Budd, Assoc. VP for Administrative Services
Shannon Honaker, Vice President
Lynne Chadey, Treasurer
Dick Boettcher

REGULAR BOARD OF TRUSTEES MEETING

I. AGENDA
A. Call to Order
The regular meeting of the Western Wyoming Community College District Board of Trustees was called to order at 7:20 p.m., Thursday, April 8, 2010, in Board Room 3060, President James Roth presiding.

B. Approval of Agenda
1. Trustee Freeman made a motion to add an Executive Session for Personnel Issues directly following Consent Agenda under New Business and to approve the regular and consent agendas as amended. The motion was approved by vote.

II. REPORTS
A. Association of Student Government
None.

B. WWCC Senate
Dr. Leach noted that the Senate had not met since the last Board of Trustees meeting and had informed Dr. Leach that they would not be presenting a report.

C. Paraprofessional Association
Ms. Anna McClure, Paraprofessional Association Chair, reported that the Paraprofessional bulletin board would be redecorated in the near future. Ms. McClure also said that a WWCC student appearing on the television game show *The Price is Right* made it onto the stage during spring break and was one number away from winning a car.
D. Bud Chew – Math/Science/Engineering
Mr. Bud Chew presented the annual report for the Math/Science/Engineering division. Mr. Chew reported that the search is continuing to try to fill the open positions in the division. Mr. Chew reported that two new courses are being offered in the division. The first is ‘New Horizons’ which is an Honor’s course teaching innovative problem solving techniques and has had several inspiring guest speakers. The second is ‘Critical Science Skills’ designed for students who do not meet the testing requirements for entry into General Chemistry or General Biology. Mr. Chew said that the course teaches writing skills, study skills, reading skills and laboratory skills just to name a few. Mr. Chew said that although the anecdotal evidence indicates that the course is a success, no assessment figures are available at this time. Mr. Chew said that the course has lowered the failure rate normally seen in the General Chemistry and General Biology courses. Mr. Chew said that the course was designed by WWCC faculty. Mr. Chew reported that the Math Assistance Center will hopefully be open for the fall semester. Mr. Chew said that beginning and intermediate Algebra will be restructured to allow for more one-on-one interaction between the instructor and the student. Mr. Chew said that the new Science Flex Laboratories recently approved by the Wyoming Community College Commission will be wonderful. Mr. Chew reported that WWCC’s research efforts continue to gain prestige. Mr. Chew said that Craig Thompson is working with a colleague in Zurich to study the effects of benthic organisms in relation to glacial melting. Mr. Chew said that Mr. Thompson traveled to Zurich last summer to conduct research and that the Zurich instructor will travel to Wyoming this summer to conduct research in the Wind River Mountain range. Mr. Chew said that Mr. Thompson presented his findings during a meeting of the National Science Foundation. Mr. Chew also said that WWCC has again received an INBRE grant and this year will be the first year in the five year grant period.

Trustee Freeman asked if the Critical Science Skills course would be transferable. Mr. Chew said that while it is a college level course, there are no comparable courses offered at other colleges. Mr. Chew said that it would likely transfer as a science elective. The Board thanked Mr. Chew for his report.

E. Ann Rudoff – Humanities
Ms. Ann Rudoff gave the annual report for the Humanities division. Ms. Rudoff reported that searches are continuing for three open positions in the Humanities division. Ms. Rudoff said that one open position is for a Theatre/Forensics instructor which would center on speech and debate. Ms. Rudoff said that the Humanities division would like to see a speech/debate program and have had requests from students for the program as well. Ms. Rudoff said that the division has a new course ‘Broadcast Practicum’ which is being taught by Dr. Lu Sweet and Laura Grossnickle. Ms. Rudoff reported that the proposed certificate program in Journalism is in the process of being approved at the state level. Ms. Rudoff said that the Honor’s Program, overseen by Mr. Rick Kempa, conducted several fundraisers during the last year, with the proceeds being donated to various charities and the victims of the recent earthquake in Haiti. The Board thanked Ms. Rudoff for her report.

F. Dudley Gardner – Social Science/Fine Arts
Dr. Dudley Gardner gave the annual report for the Social Science/Fine Arts division. Dr. Gardner began by thanking the Board for their time and effort on behalf of WWCC. Dr. Gardner highlighted the accomplishments of each area in the division beginning with Archaeology. Dr. Gardner said that Dr. Charlie Love is solely responsible for the dinosaur replicas found on the WWCC campus and is in his tenth year of offering archaeological research opportunities overseas for WWCC students. Dr. Gardner said
that Dr. Love is also in his tenth year of receiving EPSCOR grants for those opportunities. Dr. Gardner reported that Legislative interns from WWCC have been awarded the Wyoming Legislative Intern Scholarship for both 2009 and 2010. Dr. Gardner reported that WWCC’s Theatre program competes nationally with higher level programs (bachelors and masters) and has taken top honors at the competitions. Dr. Gardner reported that Dr. Florence McEwin was awarded a collection of Andy Warhol prints on behalf of the WWCC Art program. Dr. Gardner also reported that the Psychology program at WWCC continues to expand. The Board thanked Dr. Gardner for his report.

III. MINUTES
A. Approval
1. Trustee Eckman made a motion to approve the minutes of the March 8, 2010 meeting as presented. Motion approved by vote.
2. Trustee Freeman made a motion to approve the minutes of the March 22, 2010 meeting as presented. Motion approved by vote.

IV. FINANCIAL REPORTS/TRANSACTIONS
A. Clearing Accounts and Electronic Funds Transfers
Acting Treasurer Eckman moved to ratify the Clearing Accounts as designated in the amount of $6,709,014.72 and the Electronic Transfers as designated in the amount of $454,152.94 for a grand total ratification of $7,163,167.66. Motion approved by vote.

<table>
<thead>
<tr>
<th>Clearing Accounts</th>
<th>Warrant Nos.</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Vouchers</td>
<td>228575 through 229232</td>
<td>$5,720,240.58</td>
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<tr>
<td>Payroll</td>
<td>147654 through 148245</td>
<td>$420,128.90</td>
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<tr>
<td>Advices</td>
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<td>Total – All Clearing Account Warrants</td>
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Electronic Funds Transfers

Payroll Tax Payments to I.R.S.

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<th>From</th>
<th>To</th>
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Credit Card Payments to US Bank Corporate Payment System

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<tr>
<th>From</th>
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<tr>
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</table>

Bank to Bank Transfers

0.00

Investment Transfers

0.00

Total Electronic Funds Transfers

$454,152.94

GRAND TOTAL FOR BOARD RATIFICATION

$7,163,167.66

(Copies of Warrant Registers are filed in the Addendum and become a part of the official Board Minutes.)
V. RECOMMENDED ACTION

A. Old Business
   None

B. Consent Agenda
   1. Authorization to Solicit Competitive Bids for HP Blade Servers and HP
      Storageworks System
      Six new blade servers are needed: Two new servers for the Datatel Recruiting
      system, one robust server for virtual servers to run on, and three servers to
      replace older servers, including the web server and two servers at the Green
      River Center (GRC). In addition, a blade chassis is required for blade servers to
      be installed at GRC. As server storage capacity needs continue to increase,
      Information Technology (IT) believes it is time to move the college to the next
      level of storage technology; a Storage Area Network (SAN) system. SAN is an
      architecture to attach remote computer storage devices to servers in such a way
      that the devices appear as locally attached to the operating system. The HP
      Storageworks system is directly compatible with the HP blade servers currently
      installed at the Rock Springs Campus (RSC). Many server storage needs can be
      redirected to the SAN instead of purchasing additional hard drives for each
      server. The SAN comes with 7 TB of space and is expandable to 28 TB, meeting
      the college’s needs for several years. The IT staff has been pleased with the
      performance and reliability of HP blade servers and has researched SAN
      solutions that will work with HP’s blade technology. The HP Storageworks
      system is directly compatible and its expansion capability will meet the college’s
      growing storage needs for several years to come. The estimated cost for the HP
      servers and storage equipment is $81,000. In addition, an estimated $2,500 will
      be needed for electrical work, for a total of $83,500.

      Recommendation
      To authorize the Administration to solicit competitive bids for HP blade servers
      and a HP Storageworks system.

   2. Authorization to donate surplus science lab equipment at the GRC to Sweetwater
      County School District #2
      The WWCC Green River Center has a science lab equipped classroom that is
      used for a variety of purposes including credit and non-credit classes. The lab
      equipment has not been used in over six years for a science lab course and
      would not be appropriate for such a lab in the future. At the direction of Dr. Bud
      Chew, division chair for Science & Mathematics, the Science Department
      examined the equipment and recommended that the equipment be removed.
      State law allows for donations of College property to other public entities such as
      school districts and municipalities. Currently, unused and outdated science lab
      equipment is taking up usable classroom space at the GRC. Additionally, the
      equipment is no longer appropriate for the types of labs conducted for science
      courses. In conversation with SCSD#2, the district has a need for the lab
      equipment and would like to have the equipment.

      Recommendation
      To authorize the administration to donate surplus lab equipment at the Green
      River Center to Sweetwater County School District #2.
3. **Sole Source Purchase of Furniture for Aspen Mountain Hall**

   It is necessary for the College to purchase some furniture for Aspen Mountain Hall. Money is budgeted for the purchase of furniture and equipment for Aspen Mountain Hall. The furniture needs to be ordered now in order to arrive in time for Fall Semester. This is a “sole source” purchase as the College is a member of the Educational and Institutional Cooperative Purchasing Group. These items have already been bid out. The items to be purchased are:

   - 90 Steel Channel Junior Loft Beds @ $259.20 each: $23,328.00
   - 66 Wardrobe Units @ $636.96 each: $42,039.36
   - 66 Three Drawer Chests @ $362.20 each: $23,905.20
   - 66 Split Desks @ $466.22 each: $30,770.52

   Total: $120,043.08

**Recommendation**

To purchase furniture for Aspen Mountain Hall, as described above, from Southwest Contract, Temple, Texas, in the amount of $120,043.08

4. **Amending the FY 2010 Unrestricted Designated Fund Budget**

   From time to time it is necessary to amend various College budgets. The Unrestricted Designated Fund budget needs to be amended due to increased revenues and carryover. The following FY 2010 cost centers in the Unrestricted Designated Fund Budget need to be increased:

   - Employment Testing (140603)
     - Misc. Deposits: $1,200 Increase
     - Carryover: $5,778 Increase
   - Adult Learning (170612)
     - Carryover: $3,738 Increase
   - Assessment (510416)
     - Carryover: $6,053 Increase
   - Outreach Services (510504)
     - Student Fees: $14,000 Increase
     - Carryover: $17,788 Increase
   - Orientation (550540)
     - Carryover: $16,459 Increase
   - Student Health (572109)
     - Carryover: $3,019 Increase
   - Rentals (720803)
     - Carryover: $47,993 Increase

   Total Proposed Budget Increase: $116,028

**Recommendation**

To increase the FY 2010 Unrestricted Designated Fund Budget by $116,028, from $889,906 to $1,005,934.

5. **Bid Quotations, Asphalt Patching, Crack Sealing and Seal Coating**

   At the February meeting of the Board of Trustees, the Board authorized the Administration to seek competitive bids for asphalt patching, crack sealing, and seal coating. The College does asphalt patching and crack sealing, but only does seal coating every three years. Bids were received from three firms as follows:
R & D Sweeping & Asphalt Maintenance, Rock Springs, WY, in the amount of $141,000.00; Maxwell Asphalt, Bountiful, Utah, in the amount of $134,364.60 and; Big Red Asphalt, Inc., Orem, Utah, in the amount of $156,275.00. When the 5% in-state bid differential is applied, R & D Sweeping & Asphalt becomes the low bidder. Bids were quite a bit lower than the estimated cost of $195,000 provided the Board in February. Major Maintenance funds are budgeted and available to pay for this work.

Recommendation
To accept the low bid from R & D Sweeping & Asphalt Maintenance, per bid specifications, in the total amount of $141,000.

6. Authorization to Solicit Bids for Motor Pool Vehicles
Each year the College replaces one or more motor pool vehicles. The Administration has identified two motor pool vehicles which should be replaced in the near future. One vehicle to be replaced is a 2004 Ford Excursion SUV with about 92,000 miles on it. The other vehicle is a 2006 Chevrolet Malibu with about 81,000 miles on it. These vehicles would be replaced with a new Chevrolet Suburban and a new mid-sized sedan. Funds to purchase these vehicles would come from end-of-biennium monies and a purchase recommendation will be made sometime in June when the Administration knows how much end-of-biennium money will be available. The Administration is also seeking authorization to sell or trade-in the existing vehicles referenced above, whichever is most advantageous to the College.

Recommendation
To authorize the Administration to solicit bids for two replacement motor pool vehicles as described above and to sell or trade-in two existing vehicles as described above.

Trustee Freeman made a motion to approve the Administrations recommendations on the consent agenda. Motion approved by vote.

Break for Executive Session (added at meeting)
Trustee Freeman made a motion to recess the regular meeting to enter into an Executive Session for personnel issues. Motion approved by vote. The regular meeting was recessed at 7:55 p.m.

Reconvene Regular Meeting
Trustee Eckman made a motion to reconvene the regular meeting. Motion approved by vote. The regular meeting was reconvened at 8:20 p.m.

C. New Business
1. FY2010-11 Salaries and Staffing
   In April of each year, the Board of Trustees considers salaries and staffing for the upcoming fiscal year. Again this year, the Administration has worked closely with the Senate and Paraprofessional Salary and Benefits Committees. This year the Wyoming Legislature passed legislation, signed by the governor that provided for no salary increases in FY 2010-11. Additionally, the Legislature passed Senate File 0072, “Wyoming Retirement Plan Contribution” which raises contribution amounts to the state retirement plan. (Although not specifically addressed in the legislation, WWCC treats employees the same whether they participate in the Wyoming Retirement System Plan or in TIAA-CREF). Effective September 1,
2010, the new legislation increases “Employer contribution” levels 1.44% from 5.68% to 7.12%, and “Employee contribution” levels 1.43% from 5.57% to 7%. For the employer contribution, the state will fund 65.45% of the additional 1.44%; the College must fund the rest. The state provides no funding for the 1.43% employee contribution. The College President’s recommendations for salaries and staffing are as follows and are supported by the entire Executive Council.

Recommendation
The College President recommends that the Board of Trustees act to extend FY 2010-11 employment contracts and approve related salary and benefit matters as follows:

1. **Employment Contracts**
   That 2010-11 re-employment contracts be extended to the employees listed on Exhibit A contained in the addendum. Said contracts to be returned to the Human Resources Office in accordance with Board Procedures.

2. **Salary Schedules**
   That salary schedules for full time and part time professional, administrative, faculty and paraprofessional employees for the 2010-11 year be approved as listed on Exhibit B contained in the addendum. Zero (0) base salary increases are recommended.

3. **Within Range Salary Increases**
   That there be no within range increases provided this year.

4. **Compensation for Part Time Faculty with Lecturer Status**
   That there will be no salary increase.

5. **Compensation for Part Time Faculty without Lecturer Status**
   That there will be no salary increase.

6. **Compensation for Workforce Training, Continuing Education and Non-Credit Community Education Instructors**
   That there will be no salary increase.

7. **Compensation for the College President**
   Compensation to be set by the Board of Trustees.

8. **Compensation for the Vice Presidents & Associate VPs**
   That there will be no salary increase.

9. **Compensation for Horizontal Advancement and Performance Incentive Awards**
   That no horizontal advancement and performance incentive awards be given.

10. **Institutional Stipend**
    That the Institutional Stipend of $250 per month remains unchanged from the 2009-10 year.
(11) **Student Employees**
That the pay rates for student employees remain unchanged from the 2009-10 year.

(12) **Health, Dental, and Life Insurance**
That the following monthly contribution amounts be approved with the proviso that if the state contribution amount increases later in the fiscal year, that these amounts be increased correspondingly to reflect the change:

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<tr>
<th>Coverage Type</th>
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<tbody>
<tr>
<td>Family Coverage</td>
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<tr>
<td>Employee + Spouse Coverage</td>
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<tr>
<td>Employee + Children Coverage</td>
<td>$ 838.07</td>
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<tr>
<td>Single Coverage</td>
<td>$ 550.83</td>
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<tr>
<td>Split Coverage</td>
<td>$ 624.66</td>
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</tbody>
</table>

(13) **Retirement**
That the College pays the 1.43% of the employee share of the increase in retirement for full time and benefited part time employees.

(14) **Other Fringe Benefits**
That all other fringe benefits in effect for the 2009-10 year remain in effect for the 2010-11 year.

(15) **Legal Counsel Retainer**
That the legal counsel retainer for the 2010-11 year remain the same as in the 2009-10 year, i.e. $1,500 per month.

Dr. Leach gave an explanation of the salaries and benefits recommendations. Trustee Eckman made a motion to approve the Presidential recommendations as described above. Motion approved by vote.

2. **Employment Contract, Dance Instructor**
The Human Resources Office conducted a national search commencing in January 2010 to fill the recently vacated position of Instructor/Assistant Professor of Dance. The Human Resources Office received 10 completed applications for this position. The Professional Standards Board conducted 4 interviews for this position. The Professional Standards Board unanimously recommends that Mr. Nathan Balser be extended an employment contract for this position. Mr. Nathan Balser holds a Bachelor of Science Degree in Therapeutic Recreation from Brigham Young University and a Master’s of Fine Arts Degree in Modern Dance from the University of Utah. Mr. Balser is currently employed as a dancer in a musical currently performing on Broadway. Mr. Balser is also currently an Instructor of Dance, School of the Arts, JCC Metrowest, West Orange, New Jersey. Mr. Balser was also employed as an Instructor of Dance, Virginia Tanner Creative Dance Program, University of Utah. He held that position for four years. Mr. Balser has over 15 years of experience in dance. Mr. Balser’s contract details would be as follows: Annual Salary, $48,578.00 for a 9 month contract; Fund, Unrestricted Operating Fund; Rank, Assistant Professor; Column Placement, Column I.
Recommendation
To offer an employment contract to Mr. Nathan Balser of Jersey City, New Jersey, for the position of Assistant Professor of Dance for the period August 12, 2010 through May 20, 2011.

Vice President Fitschen gave an explanation of the proposed employment contract. Trustee Freeman made a motion to offer an employment contract to Mr. Nathan Balser as described above. Motion approved by vote.

3. Employment Contract, Business Instructor
The Human Resources Office conducted a national search commencing in January 2010 to fill the recently vacated position of Instructor/Assistant Professor of Business. The Human Resources Office received 25 completed applications for this position. The Professional Standards Board conducted 4 interviews for this position. The Professional Standards Board unanimously recommends that Dr. Douglas Bunn be extended an employment contract for this position. Dr. Douglas Bunn holds a Ph.D. and a Master’s Degree in Economics from Washington State University, Pullman, Washington. He also holds a Bachelor Degree in Economics from Utah State University, Logan, Utah and an Associate of Arts Degree from Ricks College in Rexburg, Idaho. Dr. Bunn is currently an Assistant Professor of Business at Blackburn College in Carlinville, Illinois. He has held this position for two years. Prior to that, he was employed at Brigham Young University-Idaho as an Instructor of Business for four years. Dr. Bunn has many years of business experience in the private sector. Dr. Bunn’s contract details would be as follows: Annual Salary, $55,892.00 for a 9 Month Contract; Fund, Unrestricted Operating Fund; Rank, Associate Professor; Column Placement, Column II.

Recommendation
To offer an employment contract to Dr. Doug Bunn of Carlinville, Illinois, for the position of Associate Professor of Business for the period, August 12, 2010 through May 20, 2011.

Vice President Fitschen gave an explanation of the proposed employment contract. Trustee Freeman made a motion to offer an employment contract to Dr. Doug Bunn as described above. Motion approved by vote.

4. Authorization to Make Lot Line Adjustment Application to the City of Rock Springs
In 1972, the College sold off a 36.49 acre tract of land to Sweetwater County. The County desired to construct a new hospital on the property. Subsequent to the sale, Skyline Drive was constructed and as it turned out some of the County property ended up being located north of Skyline Drive. The College is currently using the County property north of Skyline Drive for College purposes. The Administration desires to erect an electronic sign at the intersection of Skyline Drive and College Drive on property currently zoned B-2 and owned by the County. According to the City of Rock Spring Planning Department, the best course of action would be for the College to initiate a “Lot Line Adjustment” application and to have the County property line moved somewhat south. An electronic sign needs to be located in a B-2 zone. With the lot line adjustment, the current B-2 zoning would remain intact which would be beneficial to the
College. The exact southern boundary for the lot line adjustment is yet to be
determined and will be discussed with county, hospital and city officials. The
Administration is seeking authorization to pursue the application for the lot line
adjustment with Sweetwater County, City of Rock Springs, and hospital officials.

Recommendation
To authorize the Administration to pursue and make application for a lot line
adjustment as described herein.

Vice President Kelsey gave an explanation of the proposed lot line adjustment
application. A short discussion ensued regarding other issues with college
owned property. Trustee Eckman made a motion to authorize the Administration
to make application for a lot line adjustment as described above. Motion
approved by vote.

5. Employment Contract, Business Instructor
The Human Resources Office conducted a national search commencing in
January 2010 to fill the recently vacated position of Instructor/Assistant Professor
of Business. The Human Resources Office received 25 completed applications
for this position. The Professional Standards Board conducted 4 interviews for
this position. The Professional Standards Board unanimously recommends that
Ms. Melinda Hickman be extended an employment contract for this position. Ms.
Hickman holds a Juris Doctorate degree from the Washburn University School of
Law in Topeka, Kansas. Ms. Hickman also holds two Masters Degrees from the
University of Central Texas in Killeen, Texas in Criminal Justice and
Management/Logistics. She has a Bachelor of Arts degree in Business
Administration from Southwestern College, Winfield, Kansas. Ms. Hickman is
currently employed at a Visiting Lecturer at Doane College in Crete, Nebraska.
Prior to this, she was employed at Fort Hays State University, Fort Hays, Kansas
and Lincoln Memorial University, Harrogate, Tennessee as a member of the
faculty. Ms. Hickman has over 15 years teaching experience. Ms. Hickman’s
contract details would be as follows: Annual Salary, $52,299.00 for a 9 Month
Contract; Fund, Unrestricted Operating Fund; Rank, Associate Professor;
Column Placement, Column II.

Recommendation
To offer an employment contract to Ms. Melinda Hickman, Crete, Nebraska for
the position of Associate Professor of Business for the period, August 12, 2010
through May 20, 2011.

Vice President Fitschen gave an explanation of the proposed employment
contract. Trustee Freeman made a motion to offer an employment contract to
Ms. Melinda Hickman as described above. Motion approved by vote.

VI. INFORMATION/PROPOSALS
A. Visiting Delegations
None

B. Questions/Media/Public
None
C. President/Staff
Vice President Fitschen gave a brief update on current open faculty positions at WWCC. Vice President Fitschen said that there are currently 12 openings, with three of those positions filled during the course of this meeting. Vice President Fitschen said that three more positions will hopefully be filled at the May Board meeting and the remainder in June. Vice President Fitschen said that some of the positions are 2 year positions funded with stimulus funding. Vice President Fitschen said that recent applicant pools have seen an increase in the numbers of qualified applicants which is indicative of the current economic environment. Vice President Fitschen also said that Christine Lustik has indicated her intent to resign her position as Director of Distance Education.

Associate Vice President Watkins reported that WWCC had received a new grant through the Department of Workforce Services. Associate Vice President Watkins said that the “ABE/GED One Stop Service Delivery Grant” is for a one year period and will provide for part-time professional staff oversight.

D. Trustee Questions/Topics
President Roth said that a Policy Committee had been formed with Secretary Stith and Trustees Boettcher and Freeman as members. President Roth said that the committee will work with Administration to review all policies.

Trustee Freeman gave a reminder about the Wyoming Community College Commission meeting to be held on April 27. Trustee Freeman also said that the WACCT would meet on April 26 and will be working on the formation of an advocacy committee. Trustee Freeman said that each community college Board would be asked to appoint a representative to be on the committee. Trustee Freeman said that as WACCT President, he was already on the committee and WWCC did not need to appoint another member. Trustee Freeman said that the goal is to have the WACCT be more proactive and to improve participation. Trustee Freeman encouraged the Board members to attend both meetings.

E. Topics for Future Workshop Agendas
1. Facility Tours
2. BOCES Reports
3. Sweetwater BOCES Funding Of WWCC Programs
4. Landscaping Tour

F. Executive Session - Legal/Personnel
President Roth asked if an additional Executive Session would be necessary. Dr. Leach said yes. Trustee Eckman made a motion to recess the regular meeting to enter into Executive Session for Personnel Issues. The motion was approved by vote and the regular meeting was recessed at 9:00 p.m.

VII. CALENDAR OF FUTURE EVENTS

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<tr>
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<tbody>
<tr>
<td>April 20</td>
<td>Employee Awards Ceremony</td>
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<tr>
<td>1:00 p.m.</td>
<td>Theatre</td>
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<tr>
<td>April 26</td>
<td>WCCC Reception</td>
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<tr>
<td>5:30 p.m.</td>
<td>Rock Springs Historical Museum</td>
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<tr>
<td>April 27</td>
<td>Wyoming Community College Commission Meeting</td>
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<tr>
<td></td>
<td>Board Room 3060</td>
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<tr>
<td>May 13</td>
<td>Regular Board of Trustees Workshop</td>
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<tr>
<td>6:00 p.m.</td>
<td>Board Conference Room 3071</td>
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VII. CALENDAR OF FUTURE EVENTS – CONT.

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<tr>
<td>May 13</td>
<td>Regular Board of Trustees Meeting</td>
<td>Board Room 3060</td>
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<td>7:15 p.m.</td>
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<tr>
<td>May 21</td>
<td>Commencement</td>
<td>Rushmore Gymnasium</td>
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VIII. ADJOURNMENT
President Roth reconvened the regular meeting at 10:56 p.m. Having no further business to act on, President Roth adjourned the regular meeting at 10:57 p.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

_____________________________
Kandy Frink

______________________________________
WWCC Board President

______________________________________
WWCC Board Secretary