WESTERN WYOMING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  

REGULAR MEETING MINUTES  
September 10, 2009

Trustees Present:  
John Freeman, President  
Dick Boettcher, Vice President  
George Eckman, Secretary  
James Roth, Treasurer  
Lynne Chadey  
Shannon Honaker  

Also Present:  
Karla Leach, College President  
Marty Kelsey, VP for Administrative Services  
Ken Fitschen, VP for Student Learning  
Jackie Freeze, VP for Student Success Services  
Laurie Watkins, Assoc. VP for Student Success Services  

Trustees Absent:  
Clark Stith  
Lori Paulson  
Allyson Pastor  
Amy Williamson  
Natalie Merrick  
Cassie Grisham  
Bruce Anderson  
Joel Gallub

I. AGENDA  
A. Call to Order  
The regular meeting of the Western Wyoming Community College District Board of Trustees was called to order at 7:30 p.m., Thursday, September 10, 2009, in Board Room 3060, President John Freeman presiding.  

B. Approval of Agenda  
1. Secretary Eckman made a motion to accept the regular and consent agendas as presented. Motion approved by vote.  

II. REPORTS  
A. Association of Student Government  
Mr. Ryan Deichmueller, ASG Treasurer, gave a brief report to the Board on the activities of the group. Mr. Deichmueller said that ASG elections had been conducted with a good turnout. Mr. Deichmueller also said that the annual ASG Whitewater Rafting trip had been a success, as was the recent concert sponsored by ASG. Mr. Deichmueller said that upcoming events include a blood drive and participating in WWCC’s 50th Anniversary celebration. The Board thanked Mr. Deichmueller for his report.  

B. WWCC Senate  
Mr. Bruce Anderson, WWCC Senate Chair, gave a brief report to the Board on the activities of the group. Mr. Anderson began his report by thanking the Board for all the work they do on behalf of WWCC. Mr. Anderson said that the Senate will continue to work
Mr. Anderson said as part of this effort, the Senate will host 2 informational forums each academic year, one in the fall on Retirement and one in the spring on Horizontal Advancement. Mr. Anderson said that the Senate is looking forward to a productive year. Trustee Chadey commended the Senate on offering the information forums. The Board thanked Mr. Anderson for his report.

C. Paraprofessional Association
Ms. Anna McClure, Paraprofessional Association Chair, gave a brief report to the Board on the activities of the group. Ms. McClure said that one meeting has been held so far this year and that all meetings for this academic year have been scheduled to allow Paraprofessionals to plan for attendance. Ms. McClure said that the group plans to hold most of the same fundraising activities as in previous years, although this year some of the proceeds will be earmarked for student retention efforts. The Board thanked Ms. McClure for her report.

D. New Employee Introductions
Dr. Leach explained that she thought the Board might enjoy meeting some of the employees who had been hired recently and asked each Vice President to introduce the employees from their areas. Vice President Fitschen introduced Mr. Gerry Aust, Instructor of Electrical and Instrumentation Technology; and Mr. Steve Miraglia, Associate Professor of Sociology. Vice President Freeze introduced Ms. Allyson Pastor, Coordinator of Marketing and Public Information; Ms. Amy Williamson, Director of the Children’s Center; and Ms. Heather Sanders, Admissions Counselor. Vice President Kelsey introduced Ms. Natalie Merrick, Bookstore Manager. Vice President Kelsey said that although Ms. Merrick is not a new employee, she is new to the position and is doing a fine job. Vice President Kelsey also introduced Ms. Lori Paulson, Bookstore Assistant; and Ms. Cassie Grisham, Custodian. Dr. Leach thanked each of the employees for attending the Board meeting.

E. Student Development Center
Ms. Kim Drane-Nash, Director of the Student Development Center, gave the annual report for the department to the Board. Ms. Drane-Nash began her report by stating that this marks her thirteenth year at WWCC and she still loves her job. Ms. Drane-Nash said that the main duties of the Student Development Center are counseling, career and job placement services, and services for disabled students. Ms. Drane-Nash said that the Student Development Center holds various student success activities each year and that 2,700 students participate in the different activities each year. Ms. Drane-Nash said that the Student Development Center also facilitates the Challenge Course, which has had 440 participants since it began. Ms. Drane-Nash said that the program is also used by business and industry. Ms. Drane-Nash went on to say that 575 students participated in the online program "My Student Body", with only 76 of those students
being required to complete the program as part of disciplinary actions. Ms. Drane-Nash said that the Student Development Center also places students in internships, with 10 students being provided internships over the past year. Ms. Drane-Nash continued by saying that the Student Development Center also provides 32 workshops each year, with the addition of a workshop geared towards student athletes for this year. Ms. Drane-Nash said that all Student Development Center services are provided to Outreach students either by phone or online. Ms. Drane-Nash reported that the Student Development Center would be working with the recipients of the 'Dad’s Grant’ to offer counseling to those students. Ms. Drane-Nash concluded her report by stating that the Host Family program, which matches international students with local families, had 19 new matches this semester. The Board thanked Ms. Drane-Nash for her report.

Trustee Chadey commended the Student Development Center on all they do, saying that she is glad to see the activities they provide for campus and community development and the various committees and Boards that their employees participate in.

F. Children’s Center
Ms. Amy Williamson, Director of the Children’s Center, gave the annual report to the Board for the Center. Ms. Williamson said that she is very excited to be at WWCC and is lucky to follow in Ms. Marschalk’s footsteps. Ms. Williamson said that a new group has been designated in the Children’s Center that comprises kindergarten through second grade children. Ms. Williamson said that this service will be provided during the closure of the public schools for such things as parent/teacher conferences or school work days, anytime the public school is not in session. Ms. Williamson said that the children chose the name of their group, which will be the Mustangs. Ms. Williamson said that the registration forms for the Children’s Center have been added to WWCC’s website to allow student-parents easier access to those forms. Ms. Williamson also said that she is working with Ms. Allyson Pastor to promote the Children’s Center.

Trustee Chadey complimented Ms. Williamson on the development of a program for the K-2 students, saying that it was a great idea to provide daycare services during public school closures. Secretary Eckman said that the Children’s Center meets the needs of students who would not otherwise be able to attend college. Treasurer Roth asked if the Children’s Center had enough space to respond to any enrollment increases due to their promoting the center. Ms. Williamson said that because most of the children are not in the center for a full day, they would have space to take an additional 50 children. The Board thanked Ms. Williamson for her report.
III. MINUTES
   A. Approval
      1. Trustee Chadey made a motion to approve the minutes of the
         August 13, 2009 meeting as presented. Motion approved by
         vote.

IV. FINANCIAL REPORTS/TRANSACTIONS
   A. Clearing Accounts and Electronic Funds Transfers
      Treasurer Roth moved to ratify the Clearing Accounts as
      designated in the amount of $2,975,541.23 and the Electronic
      Transfers as designated in the amount of $357,804.91 for a grand

      | Clearing Accounts | Warrant Nos. | Amount     |
      |-------------------|--------------|-----------|
      | Vouchers          | 221241 through 222289 | $2,125,565.69 |
      | Payroll           | 144150 through 144453  | $313,031.71  |
      | Advices           | 017525 through 017686   | $536,943.83  |
      | Total – All Clearing Account Warrants |            | $2,975,541.23 |

      | Electronic Funds Transfers |                        |
      | Payroll Tax Payments to I.R.S. | From | To | Amount |
      | US Bank | EFTPS-CHICAGO USATAXPYMT |                | $297,737.43 |
      | A/C# 147497000116 |                        |                |

      | Credit Card Payments to US Bank Corporate Payment System | From | To | Amount |
      | US Bank | EFT US Bank CC Payments |                | $60,067.48 |
      | A/C# 147497000116 |                        |                |

      | Bank to Bank Transfers |                        |
      | $0.00 |

      | Investment Transfers |                        |
      | $0.00 |

      | Total Electronic Funds Transfers |                        |
      | $357,804.91 |

      | GRAND TOTAL FOR BOARD RATIFICATION |                        |
      | $3,333,346.14 |

      (Copies of Warrant Registers are filed in the Addendum and become
      a part of the official Board Minutes.)

Completion of Learning Center Annual Report from Workshop
   Vice President Fitschen completed the annual report for the Learning Center,
   which was started in the Board workshop earlier in the evening. Vice
   President Fitschen reported that the ESL certificate is very popular with
   International students, with 18 receiving the certificate last year. Vice
   President Fitschen said that the certificate has value to those students
   when they return to their home country as it indicates a proficiency in the
   English language. Vice President Fitschen said that the Learning Center
   also offers the College Studies Institute, which is an intense 2 week course
   that is offered 2 weeks before the semester begins. Vice President Fitschen
   said that it is offered to any students who test into remedial courses in 2
   of the 3 areas tested. Vice President Fitschen said that the purpose of the
institute is to bring those students skills up at least one level. Vice President Fitschen said that the program has additional benefits in allowing these high risk students to make connections with faculty members and each other as well as boosting the self-confidence of those students. Vice President Fitschen concluded the report by saying that the Learning Center also oversees the Peer Tutor Center.

Secretary Eckman commended Ms. Jami Anderson on her annual report preparation, saying that it was a shame that she did not have the opportunity to give the full report. Trustee Honaker asked for clarification on the enrollment for the ESL program, asking if the enrollment was increasing or decreasing. Vice President Fitschen said that the enrollment is increasing. Trustee Honaker asked if the funding for the ESL program had also been cut. Vice President Fitschen said that funding for the program had been decreased.

V. RECOMMENDED ACTION
A. Old Business
1. FY10 Federal Grants and State Funding for Learning Center
   The Wyoming Community College Commission has notified the WWCC Learning Center that it will provide $70,446 through federal Adult Education and Family Literacy funds. The WCCC also awarded $19,098 to the Learning Center for the federal Adult Education/ EL Civics program. Additionally, the WWCC Learning Center has been awarded $81,325 in state funds. This is money that has now been built into the Wyoming state budget and will be recurring funds although the amount each year may vary. The funding period for these grants is from July 1, 2009 to June 30, 2010.
   Federal Adult Basic Education Grants provide yearly support for the ABE Program at WWCC. The funding is based on performance measures and the grant pays for full-time and part-time instructor salaries, professional development and educational supplies in Rock Springs, Green River, Pinedale, Afton, and Kemmerer. This El Civics grant funds instructor salaries, materials and professional development for the English language literacy program. Increase in EL Civics money is welcome, but it cannot be used to cover shortages in ABE/GED. It can only be used for ESL. The state money will pay part-time instructor salaries, salary for a full-time ESL aide for the program and will also provide money for professional development, books, materials and other operating expenses. Federal and State funding for 2 of the 3 programs was reduced significantly. Reduction were more than the 10% cuts required by the Governor.

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<th>FY2009</th>
<th>FY2010</th>
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<td>Adult Education and Family Literacy</td>
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<td>$70,446</td>
<td>-$13,295</td>
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<tr>
<td>Adult Education/ EL Civics</td>
<td>$13,599</td>
<td>$19,098</td>
<td>+$5499</td>
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<tr>
<td>State Support for ABE/GED</td>
<td>$106,537</td>
<td>$81,325</td>
<td>-$25,212</td>
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Recommendation
To accept the Learning Center Federal ABE Grant funds for $70,446, the El Civics grant of $19,098 and the state funds of $81,325 and to grant the authority to spend the monies for the purposes specified in the grant proposals and increase the College’s federal and state funds by that amount.

Secretary Eckman made a motion to remove the Learning Center grants from the table. Motion approved by vote.

Vice President Fitschen explained that the Board had asked for clarification on why the funding for the ABE/GED programs had been cut by more than the percentage mandated by the Governor. Vice President Fitschen said that the WCCC stated that because the budget for those programs was overspent last year, an additional cut was needed this year to cover that over-expenditure. Dr. Leach said that the answer is not satisfactory and that the Presidents’ Council is still working on the issue. Trustee Chadey asked if a budget forecast had been done for next year. Vice President Fitschen said that trends indicate that the population of students needing these services will grow and that a budget forecast has been done but that WWCC will need to find ways to continue to meet the needs of those students. Treasurer Roth asked if the issue had been discussed with the Governor’s Office or just with the WCCC. Vice President Fitschen said that the issue has been discussed with the WCCC, the Governor’s Office, the Department of Workforce Services and the Community College Taskforce. Dr. Leach said that it is her perception that the issue has not been solved. Trustee Honaker asked if the Sweetwater BOCES had been approached about their budget reduction for the programs that they support. Dr. Leach said that conversations had been ongoing with the Sweetwater BOCES to get the funding back up to expected levels. Trustee Honaker asked if the BOCES were specifically aware of what the budget cuts would mean for the Option 3 program. Dr. Leach said that yes, they were aware. Vice President Boettcher said that as a member of the BOCES Board, he would concur that they are aware of the issue.

Secretary Eckman made a motion to accept the Learning Center Federal ABE Grant funds for $70,446, the El Civics grant of $19,098 and the state funds of $81,325 and to grant the authority to spend the monies for the purposes specified in the grant proposals and increase the College’s federal and state funds by that amount. The motion was approved by vote with Trustee Honaker voting no.

B. Consent Agenda
1. Financial Interest Disclosures
The 1997 Legislature passed legislation, now codified as Wyoming Statute 6-5-118, which deals with conflict of interest associated with investments made by College officials. Included in the addendum are letters from the College President, Vice President for Administrative Services, Director of Finance, and the Board Treasurer which disclose the financial interest(s) the incumbents in those positions have with the financial institutions with
which the College does or may do business. This disclosure must be made to the Board of Trustees.

Recommendation  
To acknowledge receipt of the letters as referenced above.

2. Increasing the FY 2010 Federal Fund Budget
It is necessary to increase the FY 2010 Federal Fund budget due to the acquisition of several small grants and the need to budget some carryover funds from last year. The following grants have carryover funds from last fiscal year that need to be budgeted in FY 2010:

- EPsCor FIJI $ 700
- Gear-Up 2009 $178,339
- Non-Traditional 2009 $ 9,040
- Perkins Job Plcmt. $ 62,305
- BRIN $ 180
- Sub-Total: $250,564

The following new grants have been accepted by the College. The FY 2010 budget needs to be increased to reflect these grant awards.

- Montrose $10,000
- FIJI 2009 $ 7,000
- Weatherman $12,000
- NASA $10,312
- Cardiac Hypertrophy $ 7,000
- Super Family $ 7,000
- Sub-Total: $53,312

Grand total: $303,876

Recommendation  
To increase the FY 2009-10 Federal Fund budget by $303,876 as depicted above.

3. Extension of Real Estate Brokerage Contract, Brokerage Southwest
In March, 2009, the Board of Trustees extended Brokerage Southwest’s real estate brokerage agreement to market the lots in the College View Commercial Park until September 20, 2009. The commission is 4%. The Administration recommends that the Agreement be extended for six months until March 20, 2010. The Administration has visited with Jim Anselmi from time to time. Jim says that the commercial lending market is difficult now and obviously the market is very slow now with little interest in our property. Occasionally, however, some interest is expressed. Jim believes that in about another year the commercial market will be improved.

Recommendation  
To extend the real estate brokerage agreement with Brokerage Southwest until March 20, 2010.
4. **Authorization to Solicit Competitive Bids for Motor Pool Vehicles**

The 2009-10 Unrestricted Operating Fund budget includes monies for a replacement mini-van, a replacement nine passenger SUV and a new nine passenger SUV for use in the motor pool. Two vehicles will be traded in or sold to the highest bidder, whichever is most advantageous to the College. One is 2002 Ford Excursion with over 121,000 miles and the other is a 2003 Ford Windstar with over 87,000 miles. It is anticipated that bids associated with these purchases will be considered by the Board at the October meeting.

**Recommendation**

To authorize the Administration to solicit competitive bids for two new nine passenger sport utility vehicles and one new mini-van and to authorize the Administration to either trade-in or sell both the 2002 Ford Excursion and the 2003 Ford Windstar.

5. **Acceptance of MSHA Grant Agreement, NWCCD**

The Wyoming Mine Safety Health Administration (MSHA) States Grant Program has been awarded to NWCCD for many years. Through a partnership agreement, WWCC has conducted MSHA training throughout the service area during that time. The Wyoming MSHA States Grant Program provides new miner, experienced miner, and annual refresher safety training in the WWCC service area. The agreement covers MSHA credit courses throughout the WWCC service area. The funding period for the Grant is for three years beginning October 1, 2008 through September 30, 2011. The MSHA Grant requires a full-time coordinator to be located at WWCC Green River Center, whose salary and benefits are to be funded 20% by WWCC and 80% by NWCCD MSHA Grant Program. Additionally, the MSHA Grant Program requires that appropriate instructional and office equipment as well as training/classroom space be provided. This is a renewal and update of a previous agreement with NWCCD. The agreement is a one year commitment with automatic annual renewal through the end of the term of the grant. It is necessary for the Board to approve this agreement in order for the MSHA Grant Program to operate at WWCC according to Grant specifications.

**Recommendation**

To accept the agreement between Northern Wyoming Community College District and Western Wyoming Community College to administer the Wyoming MSHA States Grant Program in Southwest Wyoming through NWCCD.

Vice President Boettcher made a motion to accept the Administration’s recommendations on the consent agenda. Motion approved by vote.
C. New Business

1. Granting Easements to Rocket City Professionals, LLC

The College Administration has met with representatives of Rocket City Professionals, LLC and with the High Desert Interpretive Center as well as with the College’s legal counsel, Ford Bussart to discuss and prepare easements to benefit Lot 16 of the College View Commercial Park to accommodate a proposed new eating establishment. The College attorney has prepared two separate resolutions/easement documents for consideration by the Board:

- One for an ingress and egress easement
- One for a parking easement

The College attorney indicates that, for easements of this nature, there is no need for any verbiage in the documents addressing potential liability issues. He also indicates there is no need to abandon the exiting easement previously granted to Rocket City Professionals in January 2008. The resolution and easement documents have been prepared by the College attorney and are ready for adoption and execution should the Board decide to grant the easements. The Administration recommends adoption.

Recommendation
To adopt the following two Resolutions as follows:

A RESOLUTION AUTHORIZING WESTERN WYOMING COMMUNITY COLLEGE DISTRICT, STATE OF WYOMING, TO GRANT A RIGHT-OF-WAY EASEMENT TO ROCKET CITY PROFESSIONALS, LLC, FOR THE BENEFIT OF LOT SIXTEEN (16) OF THE COLLEGE VIEW COMMERCIAL PARK SUBDIVISION, ROCK SPRINGS, SWEETWATER COUNTY, WYOMING, AND FOR THE BENEFIT OF AN ADDITIONAL PARCEL MORE PARTICULARLY DESCRIBED HEREIN.

AND

A RESOLUTION AUTHORIZING WESTERN WYOMING COMMUNITY DISTRICT, STATE OF WYOMING, TO GRANT A PARKING EASEMENT TO ROCKET CITY PROFESSIONALS, LLC, FOR THE BENEFIT OF LOT SIXTEEN (16) OF THE COLLEGE VIEW COMMERCIAL PARK SUBDIVISION, ROCK SPRINGS, SWEETWATER COUNTY, WYOMING.

Vice President Kelsey gave an explanation of the easements requests, saying that two representatives from Rocket City Professionals were also in attendance to answer any questions the Board may have. President Freeman said that the Board has a responsibility to ensure that college owned land is not used for commercial purposes which could endanger the tax exempt status held by the college but that the Board has no desire to be an obstacle to the development of the lot purchased by Rocket City Professionals. The representative from Rocket City Professionals stated that WWCC had granted an easement last year on the same lot due to the problems created by the required
setbacks. The representative said that the developer was forced to move the proposed building to the other side of the lot which left a small pie shaped portion of land unusable. The representative said that the developer had found a use for the land but the City of Rock Springs will not allow a building to be constructed on that piece of land due to the lack of available parking. The representative said that the easement request would allow this section of property to be connected to the proposed parking lot for HDIVC. A lengthy discussion ensued regarding possible compensation to WWCC for the land, potential problems with WWCC’s tax exempt status, potential problems with the protective covenants governing the College View Commercial Park lots, and maintenance of the easement.

Vice President Boettcher made a motion to table the easement request until the next meeting. Motion approved by vote.

Vice President Boettcher made a motion to hold a special meeting on September 16, 2009, at the Green River Center, contingent upon the availability of college legal counsel. Motion approved by vote.

2. Bid Quotations, Welding Shop Ventilation Project
At the August meeting of the Board of Trustees, the Board authorized the Administration to solicit competitive bids for a new ventilation system for the Welding Shop. Project specifications have been completed and a pre-bid conference has been held. Bids were opened on September 8th. Bid results were as follows: CTS, Inc., Rock Springs, Wyoming, in the amount of $236,935; K.R. Goble Construction, Mapleton, Utah, in the amount of $254,000; Vaughn’s Plumbing and Heating, Rock Springs, Wyoming, in the amount of $192,500; and Rocky Mt. Climate Control, Rock Springs, Wyoming, in the amount of $270,883. The Administration is very comfortable with the low bid submitted by Vaughn’s Plumbing and Heating and recommend it be accepted.

Recommendation
To accept the low bid submitted by Vaughn’s Plumbing and Heating, Rock Springs, Wyoming in the amount of $192,500, per bid specifications, for the renovation of the ventilation system for the Welding Lab.

Vice President Kelsey gave an explanation of the bids. Trustee Honaker made a motion to accept the low bid as described above. Motion approved by vote.

VI. INFORMATION/PROPOSALS
A. Visiting Delegations
   None

B. Questions/Media/Public
   None
C. President/Staff

Dr. Leach wished President Freeman a Happy Birthday.

Dr. Leach reported that the US Secretary of Education would be in Casper on September 18 and that the topic of the meeting would be the challenges faced by rural community colleges. Dr. Leach said that each community college president, and UW President Buchanan had been invited to attend. Treasurer Roth said that the US Department of Education needs to be informed that housing is an issue for rural community colleges.

Dr. Leach reported that the WCCC had completed a run of the new funding formula using fixed and variable costs that were put into state statute. Dr. Leach said that the formula created significant negative impacts for some community colleges and is being questioned. Dr. Leach said that she does not believe that Governor Freudenthal will endorse the formula as it stands.

Vice President Kelsey reported that four construction projects remain to be completed. Vice President Kelsey said that the hillside landscaping behind the cafeteria should have substantial completion within the next week. Vice President Kelsey said that the Theatre lighting project is essentially complete, with some minor items remaining. Vice President Kelsey said that the theatre projects will improve the quality of the theatre productions. Vice President Kelsey said that the camera project had encountered a few problems but that the problems had been solved and the project should be completed soon. Vice President Kelsey said that the 3rd floor carpet replacement was complete with the exception of the board room and the business office, which would be completed over the Christmas break.

Vice President Fitschen reported that WWCC had experienced a tremendous enrollment increase. Vice President Fitschen said that some of the increase could be attributed to the success of the new orientation programs. Vice President Fitschen said that the staff has adjusted smoothly and a thank you lunch had been planned for September 11.

Vice President Freeze said that full-time headcount increased by 20%, and that the halls were considerably more crowded. Vice President Freeze said that a few complaints have been received about parking. Vice President Freeze said that part-time enrollment decreased 8% but FTEs increased by 14%. Vice President Freeze said that part-time enrollment is down because fewer employers are sending their employees for training. Vice President Freeze also said that online course enrollment is up 18%. Trustee Honaker asked if online course offerings had been increased to handle the additional students. Vice President Freeze said that Christine Lustik, Director of Distance Education, had anticipated the increased demand and had increased online offerings by 20%. Vice President Freeze said total enrollment is approximately 3,000 students but will likely top 4,000 before the end of the semester.
D. Trustee Questions/Topics
Treasurer Roth asked Vice President Kelsey for clarification on the variety of vehicles used at the college. Treasurer Roth noted that Administration had asked for authorization to solicit bids on 9-passenger vans and asked if the motor pool includes any vehicles between the bus and 9-passenger van in size. Vice President Kelsey said that WWCC used to have 15-passenger vans but discontinued their use because of safety issues. Vice President Boettcher commented that most insurance companies will no longer insure a 15-passenger van because of the safety hazards.

President Freeman said that Mr. Bob Cox had resigned as the Executive Director for the WACCT. President Freeman said that the WACCT would hold a meeting at 9 am on September 15 at Casper College to discuss revising the job description for the position and to develop a clear command and communication structure. Trustee Honaker asked for clarification on the current chain of command for the WACCT and the communication protocols. Treasurer Roth said that he had received numerous emails from Mr. Cox but did not realize that Mr. Cox was expecting responses to those emails. Treasurer Roth suggested conducting a survey of all the community college trustees to determine their concerns. President Freeman said that the WACCT must be a strong organization, especially with the large budget cuts in higher education. Dr. Leach said that she hoped the WACCT would form a small work group including college presidents and trustees to help create that job structure.

President Freeman said that the WACCT is concerned about the funding formula because of the negative impact on 3 of the 7 community colleges. President Freeman said that those 3 colleges would be unlikely to accept the formula as is.

President Freeman stated that the October Board meeting and workshop would need to be rescheduled due to a conflict with the ACCT conference. President Freeman asked Ms. Frink to work with Board members to identify an alternate date.

E. Topics for Future Workshop Agendas
1. Facility Tours
2. BOCES Reports
3. Sweetwater BOCES funding of WWCC programs

F. Executive Session - Legal/Personnel
President Freeman asked if an Executive Session would be necessary. Dr. Leach said no.

VII. FUTURE BUSINESS
A. September 15, 2009: Community College Taskforce meeting, Casper.
B. September 16, 2009: WWCC Board Retreat, Room 211, Green River Center.
C. September 28 – October 3, 2009: WWCC’s 50th Anniversary Celebration
VII. FUTURE BUSINESS - CONT.

D. October 3, 2009 – WWCC’s 50th Anniversary Gala, Holiday Inn.
F. October 8, 2009: WWCC Board of Trustees regular workshop, 6:00 p.m., Board Conference Room 3071, Rock Springs Campus.
G. October 8, 2009: WWCC Board of Trustees regular meeting, 7:15 p.m., Board Room 3060, Rock Springs Campus.

VIII. ADJOURNMENT

Having no further business to act on, President Freeman adjourned the regular meeting at 9:20 p.m.

NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

____________________________________
Kandy Frink

____________________________________
WWCC Board President

____________________________________
WWCC Board Secretary