SPECIAL BOARD OF TRUSTEES MEETING

I. AGENDA
   A. Call to Order
      The special meeting of the Western Wyoming Community College
      District Board of Trustees was called to order at 7:30 p.m.,
      Thursday, January 29, 2009, in Board Room 3060, President John
      Freeman presiding.

   B. Approval of Agenda
      1. Agenda
         Vice President Boettcher made a motion to add the
         affirmation of Trustee Honaker’s Oath of Office and a
         Legislative Report Update to the agenda, and to approve the
         agenda as revised. Motion approved by vote.

I-A. Oath of Office – Re-elected Member (Added at meeting)
      President Freeman administered the oath of office to re-elected
      Trustee Shannon Honaker. Trustee Honaker then took her place with the
      Board.

II. RECOMMENDED ACTION
   C. New Business
      1. Resignation of Director of Instructional Support–Green
         River Center
         Dr. Steve Adkins has submitted his letter of resignation
         effective at the end of this month, January 31, 2009. He
         began working for Western in January 2008. Dr. Adkins has
         been active on behalf of the College in many ways that have
         benefited the College. As the Director of Instructional
         Support–GRC, Dr. Adkins has been responsible for a variety
         of duties including supervision and operations of the GRC,
         Green River community connections, SCSD#2 liaison for dual
and concurrent enrollment, adjunct faculty resource coordinator throughout the service area, and oversight of the Community Education program. Accepting his resignation at this time will allow the College to consider options for identifying a qualified individual.

Recommendation
To accept Dr. Adkins’ resignation, effective January 31, 2009.

Associate Vice President Caldwell gave a brief explanation of the resignation. Secretary Eckman said that he appreciated Dr. Adkins’ dedication and was pleased with his performance. Secretary Eckman made a motion to accept Dr. Adkins’ resignation, effective January 31, 2009. Motion approved by vote.

2. Approval of Contract with VLA, Inc., Landscape Architectural Services

The WWCC Administration is recommending to the Board of Trustees that the hillside east of Wind River Hall and north of Unit M be landscaped, preferably during the summer of 2009. The Administration is of the opinion that this area of the campus needs to be landscaped in the near future. In November, the Board of Trustees reviewed some landscape plans developed by VLA, Inc. that were developed a few years ago. Since the original VLA plans were completed, the topography of the hillside has changed due to the construction of Wind River Hall. Moreover, the boundary of the area to be landscaped has changed as well. These changes in topography and boundaries necessitates that the design work be updated considerably. The original (2006) cost estimate for the landscape installation was $150,000. It is anticipated that the cost will likely be higher now. VLA has proposed that they will do the design work for a fee not to exceed $20,500. This amount does not include reimbursable expenses such as mileage, postage, etc. and does not include construction observation, which would be billed separately. The Administration recommends the approval of this proposed agreement. The Board of Trustees will be given the opportunity to review and approve the landscape plans prior to bidding.

Recommendation
To enter into an Agreement with VLA, Inc., Jackson, Wyoming, for the provision of professional landscape design services for the Unit M Landscaping Project for a fee of not to exceed $20,500 as described above.

Vice President Kelsey gave an explanation of the proposed agreement. Treasurer Roth made a motion to enter into an agreement for professional landscape design as described above. Motion approved by vote.
II-A. Legislative Update (Added at meeting)

Dr. Leach gave an update on the Legislative Session. Dr. Leach reported that the community colleges were allowed to give feedback on HB114, which comprised the recommendations sent forth from the Community College Task Force. Dr. Leach said that five recommendations for changes were made by the community colleges and that four of those were approved. Dr. Leach also said that although the bill itself did not appear to remove local control for each community college, the development of the Strategic Plan could entail more centralized control of expenditures, which has the same result.

Dr. Leach went on to say that Casper College was denied permission to construct facilities that had been approved by voters during the last election until the state mandated strategic plan is in place and the proposed facilities are reviewed to confirm relevance to that plan. A lengthy discussion ensued regarding the strategic plan, the membership of the strategic plan committee, issues regarding construction in relation to the strategic plan and current construction mandates.

President Freeman said that the WACCT Information Coordinator, Bob Cox, has been in attendance at the legislative session and that legislative updates will be provided via email. President Freeman also reminded the Trustees about the upcoming Legislative Reception and WCCC meeting to be held on February 19-20, 2009 in Cheyenne.

President Freeman also asked the Trustees to consider attending the ACCT conference in Washington, D.C., in June, 2009.

III. FUTURE BUSINESS

A. The Wyoming Community College Commission has scheduled a meeting in conjunction with the Legislative Reception to be held on February 19-20, 2009, in Cheyenne.

B. The next regular Board of Trustees workshop will be held on Thursday, February 12, 2009, at 6:00 p.m., in Board Conference Room 3071, Rock Springs Campus.

C. The next regular Board of Trustees meeting will be held on Thursday, February 12, 2009, at 7:15 p.m., in Board Room 3060, Rock Springs Campus.

IV. ADJOURNMENT

Having no further business to act on, President Freeman adjourned the special meeting at 8:35 p.m.
NOTE: Additional information (tapes and/or addenda) from this meeting is available in the Board Office.

Above recorded by:

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Kandy Frink

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WWCC Board President

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WWCC Board Secretary